

MINUTES OF THE REGULAR VILLAGE BOARD MEETING **Wednesday, March 21, 2018**

Call to Order

Village President Fred Winchowky called the meeting to order at 6:30 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Board Members present: Jim Decker
Karl Kettner
Kelly Klemme
Jay Vermeulen
Fred Winchowky, Village President

Board Members excused: Mark Penzkover
Darlene Johnson

Also present: Ron Bittner, Public Works Director
Mark Blum, Village Attorney
Jeff Belongia, Village Financial Advisor
Judith Taubert, Interim Clerk-Treasurer
Diana Doherty, Finance Director
Dave Brown, Utilities Director
Bruce Kaniewski, Planner/Zoning Administrator
Dan Streit, Police Lieutenant
Jeff Stien, Fire Chief
John Weidl, Administrator/Economic Development Director

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Announcement of closed sessions

President Winchowky announced the Board will convene into closed sessions later in the meeting pursuant to Wis. Stat. **§19.85(1)(c)** to discuss the filling of the Clerk/Treasurer vacancy and Wis. Stat. **§19.85(1)(e)** Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for discussion on the listing agreement with Anderson Commercial regarding the Industrial Park, pre-development with Maple Centre for mixed use, Boundary Agreement with the Town of Vernon and the listing agreement for the Sugden Property

Public Hearing

A Public Hearing for the consideration of change of zoning requested by Harry Bielinski, Bielinski Homes, for the property located on part of MUKV 1957-997 Vacant property approximately 1,100 feet west of the intersection of Rochester Street (STH 83) and Chapman Farm Boulevard and north/northeast of the current northern terminus of Fairwinds Boulevard, from R-10, Median Density Multi-Family District to R-5, Low Density Multi-Family District, and a portion of R-1, Single-Family Medium Lot Residential District to R-5, Low Density Multi-Family District
opened at 6:33 p.m.

Steve Presti, 511 Westlawn Ave. spoke about concerns of a turning lane to get into the subdivision

Public hearing closed at 6:34 p.m.

A Public Hearing for the consideration of change of zoning concerning TID #5 requested by Village of Mukwonago for the property located 1515 S. Rochester Street (STH 83), known as MUKV1968996, A-1, Agricultural District to M-4, Medium/Heavy Industrial District

opened at 6:34 p.m.

No one appeared to speak for or against the change in zoning. President Winchowky read a letter, on file, from Marilyn McCarthy regarding concerns with changing the zoning to M-4, Medium/Heavy Industrial District.

Public hearing closed at 6:36 p.m.

Comments from the Public

None. Closed at 6:37 p.m.

Consent Agenda

- A. Approval of minutes of the February 28, 2018 regular meeting
 - B. Approval of Vouchers payable batches:
 1. Payments batch AP-3-2018-1 \$135,978.97
 2. Payments batch M-2-2018-1 \$215,070.74
 3. Payments batch M-2-2018-2 \$2,432.32
 4. Payments batch AP-3-2018-2 \$400,281.82
 - C. Approval of WE Energies request to revise the current easement and install a new cable within said easement
 - D. Approval of Creating Section #46-32 of the Village of Mukwonago Municipal Code which sets out guidelines of disposal of abandoned or unclaimed property.
 - E. Approval of Changing Section #82-263 of the Village of Mukwonago Municipal Code (Unclaimed or unidentified bicycles) to reflect the disposal of recovered bicycles would fall under Section #46-32.
 - F. Approval of amending Administrative Clerk (PT) job description whereby the Administrative Clerk reports to the Finance Director instead of the Clerk/Treasurer
 - G. Adopt the Policy of the Village Administrator's Annual Review Process
 - H. Approval of awarding the 2018 Street Rehabilitation project to Payne & Dolan Inc, for the base bid of \$355,307.75
 - I. Approval of the amended Supplemental Agreement Number 1 STH 83 Corridor TIA for WISDOT Access Approval in the amount of \$26,314 for a total project fee of \$34,880.
 - J. Award the bid for the Grand Avenue Rehabilitation Project to Advanced Construction for the sum of \$784,397.60.
 - K. Award the bid for Pump #4 Electrical Upgrades to Pieper Electric for the sum of \$51,000.
- Motion by Decker/Klemme to approve the consent agenda carried.

Committee/Commission Business

Protective Services Committee

Backup fire dispatch with WCCC MOU

Motion by Vermeulen/Decker to approve the signing off on the agreement of backup fire dispatch with WCCC MOU carried

Narcotic Tracking Software and equipment

Motion by Decker/Klemme to approve the purchase of narcotic tracing barcode software and equipment carried

Ventilator purchase

Motion by Klemme/Decker to approve the purchase of ventilators carried.

SAFER grant application

Motion by Klemme/Decker to give permission to submit a Safer Grant application carried.

Plan Commission

Recommendation to consider a Zoning District Boundary Change (a/k/a Rezoning) from A-1, Agricultural District to M-4, Medium/Heavy Industrial District property known as #VM 0008

No Action taken until property has been purchased.

Ordinance 946

Motion by Decker/Vermeulen to recommend adopting Ordinance 946 to amend the District Zoning Map of the Village of Mukwonago requested by Harry Bielinski, Bielinski Homes, for the property located on part of MUKV 1957-997/Vacant property approximately 1,100 feet west of the intersection of Rochester Street (STH 83) and Chapman Farm Boulevard and north/northeast of the current northern terminus of Fairwinds Boulevard, from R-10, Median Density Multi-Family District to R-5, Low Density Multi-Family District, and a portion of R-1, Single-Family Medium Lot Residential District to R-5, Low Density Multi-Family District carried

Resolution 2018-018

Motion by Decker/Klemme for the Village Board to adopt **Resolution 2018-018**: to accept Conditional Use Permit requested by Glenn Brusky of Educators Credit Union with the findings of fact and conditions of approval as recommended by the Village Planner to allow for a Drive-Through Banking Facility carried

Resolution 2018-019

Motion by Decker/Klemme for the Village Board to adopt **Resolution 2018-019**: to approve site plan and architectural review requested by Educators Credit Union with the following conditions, including the relocation of air conditioning condenser units and submittal of number of employees to occupy the building carried

Resolution 2018-016

Motion by Decker/Klemme for the Village Board to adopt **Resolution 2018-16**: to approve the request for site plan and architectural review for changes to allow pickup of on-line ordering of groceries at 1010 N. Rochester St., subject to the following condition:

Site pavement markings, directional signage and change of the east door shall be in conformance with the plans submitted with the application prepared by BRR Architecture and the applicant on file in the office of the Village Zoning Administrator. carried

Resolution 2018-017

Motion by Decker/Kettner for the Village Board to adopt **Resolution 2018-017**: A Resolution Approving the requested site plan and architectural review for Banker Wire contingent upon a Developers Agreement and subject to the conditions listed carried

New Business

Village Administrator/Economic Development Director

Discussion regarding the Cooperative Boundary Plan Amendment with the Town of Vernon. No action taken

Village Finance Director

Consideration of an Initial Resolution Regarding Industrial Development Revenue Bond Financing for C. I. Banker Wire and Iron Works, Inc. Project. Information with respect to the job impact of the project will be available at the time of consideration of the Initial Resolution.

Motion by Decker/Kettner to consider an Initial Resolution regarding Industrial Development Revenue Bond Financing for C.I. Banker Wire and Iron Works, Inc. Project carried

Information on Trustee Pay from Monthly to Biweekly

No action taken

Village Attorney

Discussion and possible action to approve the revision of the Quit Claim Deed regarding the exchange of real estate with Jansen Properties relating to Well #7

Motion by Decker/Vermeulen to approve the revision of the Quit Claim Deed regarding the exchange of real estate with Jansen Properties relating to Well #7 carried

Village President

Proclamation for “Parents Who Host, Lose The Most” month

Motion by Decker/Kettner to approve the Proclamation for April 2018 for “Parents Who Host, Lose the Most” carried

Convene into Closed Session

Motion by Decker/Klemme upon roll call vote to convene into closed sessions pursuant to Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) Announcement of closed sessions pursuant to Wis. Stat. **§19.85(1)(c)** to discuss the filling of the Clerk/Treasurer vacancy and Wis. Stat. **§19.85(1)(e)** for discussion on the listing agreement with Anderson Commercial regarding the Industrial Park, pre-development with Maple Centre for mixed use, Boundary Agreement with the Town of Vernon and the listing agreement for the Sugden Property at 7:25 p.m.

Reconvene into open session pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda at 8:43 p.m.

Staff will do as directed in closed session.

Adjournment

Meeting adjourned at 8:44 p.m.

Respectfully Submitted,

Judith A. Taubert
Clerk-Treasurer