

MINUTES OF THE REGULAR VILLAGE BOARD MEETING **Wednesday, April 18, 2018**

Call to Order

Village President Fred Winchowky called the meeting to order at 6:30 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Board Members present: Jim Decker
Karl Kettner
Kelly Klemme
Jay Vermeulen
Fred Winchowky, Village President
Mark Penzkover
Darlene Johnson

Also present: Rebecca Alonge, Village Engineer
Ron Bittner, Public Works Director
Mark Blum, Village Attorney
Judith Taubert, Interim Clerk-Treasurer
Diana Doherty, Finance Director
Dave Brown, Utilities Director
Bruce Kaniewski, Planner/Zoning Administrator
Kevin Schmidt, Police Chief
John Weidl, Administrator/Economic Development Director

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Announcement of closed sessions

Announcement of closed sessions pursuant to Wis. Stat. **§19.85(1)(c)**(Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility) for an update and discussion on retirement agreement and temporary light duty for police personnel and pursuant to Wis. Stat. **§19.85(1)(e)** Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for discussion on Boundary Agreement with the Town of Vernon

Public Hearing

To Consider an application for Zoning District Boundary Change (a/k/a Rezoning) from B-5, Planned Business and Light Industrial Development District, to P, Public and Semipublic District at the property known as MUKV 2016-995/Vacant property at the southwest corner of Maple Avenue and Maple Court, approximately 0.1 acre in size opened at 6:32 p.m.

No one appeared for or against the change in zoning.

Public hearing closed at 6:35 p.m.

Comments from the Public

Joanne Tlachac-Hehm-435 Lake Street – read a letter asking the Village Board to provide input on the harvesting plan for Phantom Lakes.

Consent Agenda

- A. Approval of minutes of the March 21, 2018, regular meeting
- B. Finance Committee
 - 1) Vouchers payable batches
 - a. Payments batch AP-4-2018-2 \$353,768.58
 - b. Payments batch TAXSET4-2018 \$113,010.29
 - c. Payments batch AP-4-2018-1 \$129,856.19
 - d. Payments batch M-3-2018-1 \$169,853.02
 - e. Payments batch LIBAP-3-2018 \$15,524.80
 - 2) Purchase requisition
 - a. Utilities Department – 2018 Utility Service Truck w/2000# Crane \$47,821
 - b. Public Works Department – Park Equipment Rosewood Park \$9,881.60
 - c. Public Works Department – Park Equipment \$9,881.60
 - d. Public Works Department – Wood Chips for Play Structures \$5,300
 - 3) 2018-02 February Revenue Guideline
 - 4) 2018-02 February Treasury Report
 - 5) 2018-02 February Expenditure Guideline
- C. Health and Recreation Committee
 - 1) Approve the project and allow the scouts to participate in installation of project Materials in Rosewood Park – Presentation by Girl Scouts
- D. Judicial Committee
 - 1) Approve the amendment to the Pick 'N Save #6384 “Class A” Retailer’s License to include the outside parking stalls designated for the ClickList service
- E. Public Works Committee
 - 1) To Accept and Award the Front Street Reconstruction Project bid to Advance Construction, Inc. for the base bid of \$328,566.80
 - 2) **Resolution 2018-021** to authorize the Public Works Director of the Village of Mukwonago to act on behalf of the Municipality to apply for and sign the required documentation for the project
 - 3) To approve the full width reconstruction on the 425 ft. section of Maple Ave. affected by the utility extension with an estimated cost of \$31,000
 - 4) Task Order for TID #5 Phase 1 On-site design engineering – Amendment No. 1
 - 5) Recommendation to consider requiring curb for Chapman Place Private Drive
 - 6) Recommend approval of the Developers Agreement for the Chapman II Certified Survey Map
 - 7) Recommendation to consider allowing Wolf Run Median Opening
- F. Village President
 - 1) Approve the Proclamation for National Public Safety Telecommunications Week April 8th – 14th, 2018

Motion by Decker/Kettner to approve the items on the Consent Agenda carried.

Committee/Commission Business

Plan Commission

Resolution 2018-022:

Motion by Decker/Johnson to adopt **Resolution 2018-022** approving the site plan and architectural review requested by Curt Wiebelhaus on behalf of the Mukwonago Area

School District for the Mukwonago High School Athletic Stadium Entrance at 385 Veterans Way known as MUKV 1960998001 carried. Penzkover voted no.

Resolution 2018-023

Motion by Penzkover/Decker to adopt **Resolution 2018-023** a resolution to approve the certified survey map requested by Harry or Frank Bielinski for a Bielinski-Chapman development property located west of Hwy 83 on Chapman Farm Blvd. known as Part of MUKV1957997 carried

Resolution 2018-024:

Motion by Penzkover/Johnson to adopt **Resolution 2018-024** a resolution to approve the preliminary plat review requested by Harry or Frank Bielinski, Bielinski Homes, Inc. for approval of approximately 65 acres of the Bielinski-Chapman development to build single family homes and condominiums located west of Hwy 83 on Chapman Farm Blvd. known as part of MUKV1957997 with the additional wording that Items 4a-4d shall be completed during Phase I carried

Resolution 2018-025:

Motion by Decker/Johnson to adopt **Resolution 2018-025** a resolution approving the TID #5 Certified Survey Map with the 4 items listed carried

1. Prior to recording of the Certified Survey Map, street names shall be identified.
2. Prior to recording of the Certified Survey Map, "no access" shall be shown on the map to STH 83 and adjacent to the local street the full length of the dedicated left turn lane to STH 83.
3. Prior to recording of the Certified Survey Map, the name of the Village Clerk shall be changed to Judith A. Taubert.
4. Prior to recording of the Certified Survey Map, the Village Board shall approve a Storm Water Maintenance Agreement.

Ordinance 947:

Motion by Decker/Penzkover to adopt **Ordinance 947** an ordinance to amend the zoning district map of the Village of Mukwonago for TID #5 carried

Ordinance 948:

Motion by Penzkover/Decker to adopt **Ordinance 948** an ordinance to amend the District Zoning Map of the Village of Mukwonago for Water Utility Zoning Booster Station Site carried.

Resolution 2018-026:

Motion by Decker/Kettner to adopt **Resolution 2018-026** a resolution approving site plan and architectural review for Construction of a Booster Station requested by the Mukwonago Water Utility subject to the acquisition of property by the Village carried

New Business

Village Administrator/Economic Development Director

Consideration of Performance-Based Bonus for Diana Doherty, Finance Director for her exceptional contributions to the Village in the amount of \$1,000

Motion by Decker/Vermeulen to approve the performance-based bonus for Diana Doherty, Finance Director for her exceptional contributions to the Village in the amount of \$1,000 carried.

Storm Water Maintenance Agreement for TID #5

Motion by Decker/Kettner to adopt the Storm Water Maintenance Agreement for TID #5 carried.

Marketing proposal from Bray Architects regarding the Outdoor Performance Stage

Motion by Penzkover/Decker to approve the marketing proposal from Bray Architects regarding the Outdoor Performance Stage contingent upon the Village owning all renderings, drawings and all marketing materials carried.

Downtown Strategic Plan Steering Committee Update

Wamser gave an update. No action taken.

Public Works

Authorization for the Public Works Director to assign two employees as agents for relocating the nuisance beavers

Motion by Penzkover/Decker authorize the Public Works Director to assign two employees as agents to relocate the nuisance beavers carried. Kettner voted no.

Village President

Proclamation for “Arbor Day” the last Friday in April

Motion by Decker/Wamser to approve the Proclamation for “Arbor Day” as the last Friday in April carried. In celebrating, the Village has designated the last Friday in April as a day of celebration for supporting the Arbor Day Foundation.

Convene into Closed Session

Motion by Decker/Johnson to convene into closed session pursuant to Wis. Stat. **§19.85(1)(c)** (Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility) for an update and discussion on retirement agreement and temporary light duty for police personnel and pursuant to Wis. Stat. **§19.85(1)(e)** Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for discussion on Boundary Agreement with the Town of Vernon at 7:25 p.m.

Reconvene into open session pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda at 7:48 p.m.

Advise staff to take action as proposed in closed session.

Adjournment

Meeting adjourned at 7:50 p.m.

Respectfully Submitted,

Judith A. Taubert
Clerk-Treasurer