

Village of Mukwonago
SPECIAL VILLAGE BOARD MEETING
Notice of Meeting and Agenda
Wednesday, August 1, 2018

Time: Immediately following the Committee of the Whole meeting
Place: Mukwonago Municipal Building/Board Room, 440 River Crest Court

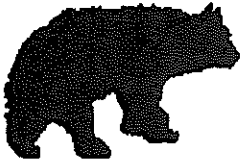
1. Call to Order
2. Roll Call
3. Announcement of Closed Sessions pursuant to Wis. Stat. **§19.85(1)(c)** (*Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility*) for an update and discussion on a resignation agreement, for an update and discussion on Police Contract. Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) discussion concerning the terms of a pre-development agreement with Family Ventures of Mukwonago LLC for the construction of a mixed use commercial and multi-family development, and discussion concerning the terms of an offer to sell land along Boxhorn Dr., as well as a developer guaranty agreement with Quernemoen Mukwonago LLC for the construction of a manufacturing facility. Wis. Stat. **§19.85(1)(g)** (*conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved*) more specifically, Walmart vs. village of Mukwonago
4. Committee/Commission Business
Discussion and Possible Action on the Following Items
 - A. Public Works
 - 1) Recommend to the Village Board to approve an amendment not to exceed \$40,000 to the DPW 2018 capital equipment budget to allow the department to use equipment reserve funds to purchase a replacement pickup. The budget amendment resolution will be presented at the September meetings.
 - 2) 915 Main St Update (Information Only)
 - B. Personnel Committee/Protective Services
 - 1) Recommend to the Village Board to approve the agreement between the MASD and the PD for a School Resource Officers in the Mukwonago High School and Park View Middle School
5. Convene into closed sessions pursuant to Wis. Stat. **§19.85(1)(c)** (*Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility*) for an update and discussion on a resignation agreement, for an update and discussion on Police Contract. Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) discussion concerning the terms

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6. Reconvene into open session pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda

7. Adjournment

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4.



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Finance Committee
Topic:	Budget Amendment for Replacement Truck
From:	Ron Bittner
Department:	Public Works
Presenter:	Ron Bittner
Date of Committee Action (if required):	8/1/18
Date of Village Board Action (if required):	8/1/18

Information

Subject:

Approve a budget amendment to allow for the replacement of a DPW truck involved in an accident.

Background Information/Rationale:

A 2009 Chevrolet DPW pickup was involved in a crash in July resulting in estimated damages of \$13,800.00. The Village has a \$2,500 deductible and the Insurance company issued a check for \$11,027.19. The Kelly Blue Book's high retail value on the truck is \$9,931 with an average of \$8,864.

The additional required funds would come from the \$47,743.00 in the DPW 340 Equipment Reserve Fund. Funds from surplus equipment auctions and retired truck sales are deposited to this account.

The July 2018 DPW auction funds (\$8,101.28) will be added to the insurance check to offset the required reserve funds.

Key Issues for Consideration:

Approval of a budget amendment to purchase a replacement truck.

Fiscal Impact (If any):

The fiscal impact will need to be evaluated at the time of purchase based on availability. General Motors is not accepting fleet orders for single cab trucks until the new models arrive in the fall of 2019 and the purchase would be made from current dealer stock.

Requested Action by Committee/Board:

We are asking for a recommendation to the Village Board to approve an amendment not to exceed \$40,000 to the DPW 2018 capital equipment budget to allow the department to use equipment reserve funds to purchase a replacement pickup. The budget amendment resolution will be presented at the September meetings.

Attachments

Fleury's Repair Estimate
Kelly Blue Book Pricing Report

FLEURY'S BODY REPAIR INC.
"WE TAKE THE DENTS OUT OF ACCIDENTS"
1006 MAIN STREET
MUKWONAGO, WI 53149
PHONE: (262) 363-8555 (262) 363-8922 FAX: (262) 363-7038

*** PRELIMINARY ESTIMATE ***

06/20/2018 08:23 AM

Owner

Owner: RON VILLAGE OF MUKWONAGO
City State Zip: Mukwonago, WI 53149

FAX:

Inspection

Inspection Date: 06/20/2018 08:23 AM
Primary Impact: Right Side

Inspection Type:
Secondary Impact:

Appraiser Name: JIM FLEURY

Appraiser License # :

Repairer

Repairer: FLEURY'S BODY REPAIR,INC
Address: 1006 MAIN STREET

Contact:
Work/Day: (262)363-8555
FAX: (262)363-7038

City State Zip: Mukwonago, WI 53149

Work/Day:

Target Complete Date/Time:

Days To Repair: 34

Remarks

AIRBAG LIGHT IS ON POSSIBLE MODUAL REPLACEMENT

Vehicle

OEM Part Price Quote ID: ****

2009 Chevrolet Silverado C1500 Work Truck 2 DR Standard Cab Long Bed
6cyl Gasoline 4.3
4 Speed Automatic

Lic Expire:
Veh Insp# :
Condition:
Ext. Refinish: Two-Stage

VIN: 1GCEC14X59Z186444
Mileage Type: Actual
Code: U7803C
Int. Refinish: Two-Stage

Options

AM/FM CD Player
Chrome Step Bumper
Halogen Headlights
Lighted Entry System
Power Brakes
Steel Wheels
Tilt Steering Wheel
Vinyl Seats

Anti-Lock Brakes
Daytime Running Lights
Heavy Duty Battery
MP3 Decoder
Power Steering
Tachometer
Tinted Glass

Auto Headlamp Control
Dual Airbags
Intermittent Wipers
Overhead Console
Split Front Bench Seat
Theft Deterrent System
Tire Pressure Monitor

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
Front Body And Windshield									
1	BR	104	13	Fender,Front RT	Blend Refinish 1.1 Blend 0.6 Two-stage setup 0.5 Two-stage			2.2	RF
Cab And Components									
2	L	446		Frame,Door Opening RT	Refinish 2.3 Surface 0.5 Two-stage			2.8	RF
3	TE	446		Frame,Door Opening RT	Partial Replace Price	\$868.30		20.0*	SM
4	E	196		Panel,Rocker Inner RT	22844866 GM Part	\$41.75		10.4	SM
5	L	196		Panel,Rocker Inner RT	Refinish 0.5 Surface 0.1 Two-stage			0.6	RF
6	E	332		Pnl,Cab Side Inner RT	22802176 GM Part	\$223.18		2.5	SM
7	L	332		Pnl,Cab Side Inner RT	Refinish 0.3 Surface 0.1 Two-stage			0.4	RF
8	RI	326		Panel,Cab Trim RT	R & I Assembly			INC	SM
9	E	440		Panel,Cab Rear	25881710 GM Part	\$550.00		11.3	SM
10	L	440		Panel,Cab Rear	Refinish 3.0 Surface 1.0 Edge 0.8 Two-stage			4.8	RF
11	RI	190		Panel,Rear Cab Trim	R & I Assembly			INC	SM
12	I	588		Pan,Floor	Repair			10.0*	SM
13	L	588		Pan,Floor	Refinish 1.2 Surface 0.2 Two-stage			1.4	RF
Center Console And Seat Tracks									
14	E	1597		Airbag,Front Seat RT	20997498 GM Part	\$765.00		1.1	ME
15	E	1373	01	Buckle,Frt Seatbelt RT	19121541 GM Part	\$158.10		INC	SM
16	E	1595	01	Seatbelt,Front RT	19260175 GM Part	\$158.10		INC	SM
Front Doors									
17	E	208		Door Shell,Front RT	22892592 GM Part	\$995.00		3.3	SM
18	L	208		Door Shell,Front RT	Refinish 2.6 Surface 1.0 Edge 0.7 Two-stage			4.3	RF
19	E	135		N/Plate,Front Door RT	15129652 GM Part	\$60.00		0.2	SM
20	E	212		Hinge,Door Side Upper RT	25854416 GM Part	\$115.78		0.2	SM
21	L	212		Hinge,Door Side Upper RT	Refinish 0.2 Surface			0.2	RF
22	E	214		Hinge,Door Side Lower RT	20969646 GM Part	\$124.25		0.2	SM
23	L	214		Hinge,Door Side Lower RT	Refinish 0.2 Surface			0.2	RF
Bed									
24	E	498		Panel Assembly,Bedside RT	15294359 GM Part	\$1,325.00		7.6	SM
25	L	498		Panel Assembly,Bedside RT	Refinish 3.2 Surface 2.5 Edge			6.5	RF

26	E	582	Panel, Bed Front	0.8 Two-stage 23231997 GM Part	\$457.73	4.2	SM
27	L	582	Panel, Bed Front	Refinish 1.8 Surface 0.9 Edge 0.2 Two-stage		2.9	RF
28	RI	381	Compl Bed Assy R & I	R & I Assembly		2.5	SM

Manual Entries

29	I	M14	Corrosion Protection	Repair		0.5*	RF
30	I	M17	Cover Car Exterior	Sublet Repair	\$5.00*	0.5*	RF
31	I	M18	Set-Up And Measure	Repair		2.0*	FR
32	I	M19	Realign Control Points	Repair		4.0*	FR
33	I	M60	Hazardous Waste Removal	Sublet Repair	\$5.00*		SM
34	I		R AND I TOOLBOXS	Repair		3.0*	SM*
35	I		R AND I INTERIOR	Repair		3.0*	SM*

35 Items

MC Message

01 CALL DEALER FOR EXACT PART # / PRICE
13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

Gross Parts		\$5,842.19
Paint & Materials	27.3 Hours @ \$38.00	\$1,037.40
Parts & Material Total		\$6,879.59
Tax on Parts & Material	@ 5.100%	\$350.86

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$58.00	62.4	16.0	78.4	\$4,547.20
Mech/Elec (ME)	\$90.00	1.1		1.1	\$99.00
Frame (FR)	\$68.00		6.0	6.0	\$408.00
Refinish (RF)	\$58.00	26.3	1.0	27.3	\$1,583.40
Labor Total				112.8 Hours	\$6,637.60
Tax on Labor		@ 5.100%			\$338.52
Sublet Repairs					\$10.00
Tax on Sublet		@ 5.100%			\$0.51
Gross Total					\$14,217.08
Net Total					\$14,217.08

Alternate Parts No
OEM Part Prices DT 06/20/2018 08:23 AM EstimateID 438691601322090496 QuoteID ****
Rate Name Default

Audatex Estimating 8.0.555 ES 06/20/2018 08:40 AM REL 8.0.555 DT 06/01/2018 DB 06/15/2018
© 2018 Audatex North America, Inc.

4.5 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.
ESTIMATE CALCULATED USING THE 2.5 HOUR MAXIMUM ALLOWANCE FOR TWO-STAGE REFINISH OF NON-FLEX, EXTERIOR SURFACES.

Advertisement

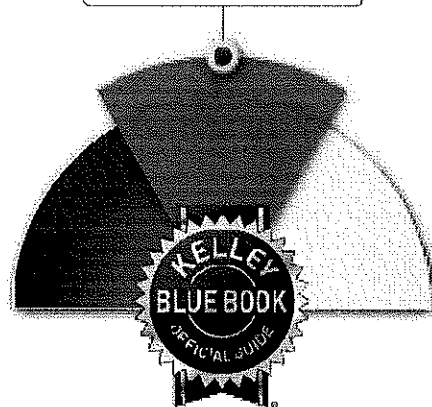
2009 Chevrolet Silverado 1500 Regular Cab Pricing Report



Style: Work Truck Pickup 2D 8 ft
Mileage: 65,000

Sell To Private Party

Private Party Range
\$7,796 - \$9,931
Private Party Value
\$8,864



Valid for ZIP Code 53149 through 07/26/2018

Vehicle Highlights

Fuel Economy: City 15/Hwy 20/Comb 17 MPG	Max Seating: 3
Doors: 2	Engine: V6, 4.3 Liter
Drivetrain: 2WD	Transmission: Auto, 4-Spd Overdrive
EPA Class: Standard Pickup Trucks	Body Style: Pickup
Country of Origin: United States	Country of Assembly: United States

Your Configured Options

Our pre-selected options, based on typical equipment for this car.

✓ Options that you added while configuring this car.

Engine

V6, 4.3 Liter

Transmission

Auto, 4-Spd Overdrive

Drivetrain

2WD

Braking and Traction

ABS (4-Wheel)

Comfort and Convenience

Air Conditioning

Steering

Power Steering

Tilt Wheel

Entertainment and Instrumentation

AM/FM Stereo

CD/MP3 (Single Disc)

XM Satellite

Bluetooth Wireless

OnStar

Safety and Security

Dual Air Bags

Lighting

Daytime Running Lights

Exterior

✓ Custom Paint

Wheels and Tires

Steel Wheels

Exterior Color

✓ White

Glossary of Terms

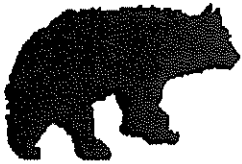
Kelley Blue Book® Trade-in Value - This is the amount you can expect to receive when you trade in your car to a dealer. This value is determined based on the style, condition, mileage and options indicated.

Trade-in Range - The Trade-in Range is Kelley Blue Book's estimate of what you can reasonably expect to receive this week based on the style, condition, mileage and options of your vehicle when you trade it in to a dealer. However, every dealer is different and values are not guaranteed.

Kelley Blue Book® Private Party Value - This is the starting point for negotiation of a used-car sale between a private buyer and seller. This is an "as is" value that does not include any warranties. The final price depends on the car's actual condition and local market factors.

Tip:

It's crucial to know your car's true condition when you sell it, so that you can price it appropriately. Consider having your mechanic give you an objective report.



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Personnel Committee/Protective Services
Topic:	Agreement with the Mukwonago Area Schools for a School Resource Officer at Parkview Middle School
From:	Chief Kevin Schmidt
Department:	Police Department
Presenter:	Chief Kevin Schmidt
Date of Committee Action (if required):	August 1, 2018
Date of Village Board Action (if required):	August 15, 2018

Information

Subject: Agreement with the Mukwonago Area School District (MASD) to place a School Resource Officer in Parkview Middle School.

Background Information/Rationale: The Mukwonago Area School District (MASD) approached us and advised they would like to place a police officer in Parkview Middle School starting September 4, 2018, to act as a School Resource Officer (SRO).

The attached agreement is similar to the agreement we have with the School District on the school resource officer in the Mukwonago High School, however we have changed the language to include Parkview Middle School.

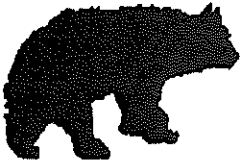
The SRO at Parkview Middle school will also cover Clarendon Avenue School for any police issues that arise, and will assist the SRO at the Mukwonago High School when needed. However, a majority of their time will be inside Parkview Middle School.

Key Issues for Consideration: With the rise in school shootings in the country over the past year, both Superintendent McNulty and I agree that this position is needed.

It is intended to cover the four months of 2018 with current staff, which will leave us quite thin in patrol, possibly causing overtime. However, because our budget cycle runs different than the school district, we explained to the District we may have an issue coming up with our cost to cover the new SRO position for the balance of 2018. We will bill the MASD for the cost of the officer placed in Parkview Middle School for the four (4) months of 2018.

In 2019, we would place in our budget an additional officer for the police department. An experienced officer with benefits costs approximately \$115,000 per year, or \$9,583.34 per month. With the school district covering sixty-five percent of the cost for the new officer, the Village's 2019 share would be thirty-five (35) percent, or between \$30,000 and \$40,000 dollars. We are currently working to see what savings we will have in our budget, mainly in the savings in our 2018 wages from two retirements and one resignation we have had. We anticipate taking approximately \$30,000 of the savings and doing a fund transfer to the 2019 budget to cover as much as we can for the Village's share of the 2019 new officer. I have also suspended the hiring of the community service officer in 2018, anticipating using those funds (approximately \$6,000) to cover the Village's 2019 share of a new officer.

One issue we just don't know about yet is if we will be allowed to raise the general fund for the cost of the new officer, because of State restraints on expenditure limits. We won't know what we will have available to us until November.



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Should we find that State restraints limit us in 2019, I would continue to use current staff to finish the 2018/2019 school year at Park View Middle School. Again, we would be short in patrol one officer. However, we would get the two SRO's back in patrol in early June. I would then budget to hire a new officer starting August 1, 2019, to fill the opening in our patrol in September when the SRO's go back in the schools.

The SRO's will give us additional coverage in our patrol during the summer months, when more activities take place in the Village. Activity wise, our busiest month of the year is June, with the first Maxwell Street Days, Lions Summerfeste, and concert season beginning at Alpine Valley. July and August are busy months also for our department.

I have been trying to come to the Village Board for two years, asking for another police officer position. Our last new officer, going from 13 officers to 14 officers, was in 2000. I feel that the new officer is justified. Since 2000, the Village has grown in area, population (U.S. Census Bureau in 2000 – 6,355 people & Village Website 2018 – 7878 or approximately 1300 more people) and vehicle traffic (see attached DOT figures). However, because of budget, expenditure and levy limits, I have not placed the officer in the budget. I was going to put a new officer in my budget for 2020. With this opportunity, we will be able to get the new officer earlier (either one year or 5 months earlier) **AND** get 65 % of an officer's 2019 wage (\$74,575.85) and benefits reimbursed from MASD. A current officer at top pay will be placed in the school. So we will be reimbursed at 65 % of the top paid officer. From the current list of applicants which we just completed (which I will use for one to two years), the person in the position for the new hire does not have experience, so that officer would start at 2019 rookie wage (\$ 57,607.12). And we will be able to have the two SRO's in the patrol schedule during our busy summer months. The fiscal challenge should be for just 2019. It is anticipated that more funds will be available to the Village in 2020.

Fiscal Impact (If any): We will have to budget for a new officer sometime in 2019. Again, the net cost to the Village in 2019 and beyond would be thirty-five (35) percent of wages and benefits, which in 2019 would be approximately \$30,000 to \$40,000 for a full year and \$15,000 to \$20,000 for 5 months. However accounting rules dictate that we show 100% of the cost as an expenditure with the offsetting amount paid by the school as a revenue. We may run into an expenditure restraint issue because of this, particularly because we are also trying to fund an additional staff person in DPW. Those figures are not yet available until November.

Requested Action by Committee/Board: Approve the agreement between the Mukwonago Area School District and the Village of Mukwonago Police Department for School Resource Officers in the Mukwonago High School and Park View Middle School.

Attachments

Agreement

CALLS FOR SERVICE

These calls range from traffic stops, accidents, alarms, well-being checks, all crimes and ordinance violations, etc...

MONTH	2016	2017
January	6218	5920
February	5788	5545
March	6165	6337
April	6177	5962
May	6605	6045
June	6419	5972
July	5959	5822
August	6288	5674
September	6192	5680
October	5940	5407
November	5373	4949
December	5213	4974

**Agreement between the Mukwonago Area School District (MASD)
and the Village of Mukwonago Police Department (MKPD) for
School Resource Officer (SRO) services for
Mukwonago High School (MHS) & Park View Middle School (PVMS)**

History: During calendar year 1999, the MASD and the MKPD entered into an agreement for the placement of one full-time Police Liaison Officer (PLO) in Mukwonago High School. Initially this position was partially funded via a Department of Justice grant. Since the sunset of startup grant funding MASD and MKPD have funded their share of the position through their operational budgets.

Beginning in September of 2018, MASD and MKPD will enter into an agreement for the placement of one full-time School Resource Officer (SRO) in the Mukwonago High School (MHS) and one full-time School Resource Officer (SRO) in Park View Middle School (PVMS).

Financial Arrangement: Using Village of Mukwonago resident enrollment in MASD secondary schools and the pro-rated time the SRO's are onsite serving MHS and PVMS, it is agreed that MASD will fund sixty-five (65) percent and MKPD will fund thirty-five (35) percent of the compensation of the SRO's at each of the schools.

Any overtime hours which are the result of school activities, outside of the regular instructional day, will be billed separately to MASD from regular SRO services by the Village of Mukwonago. Overtime hours directly related to SRO services will be billed proportionately to MASD under the agreement reached by the Chief of Police and the SRO's Labor Association.

The Village of Mukwonago shall bill MASD quarterly for the SRO services. Any changes in billing arrangements will be agreed upon by the Village of Mukwonago Administrator and the MASD's Director of Business Services.

Program Review: It is mutually agreed that this program shall be reviewed every three (3) years by the Chief of Police and the Superintendent of Schools.

Either MASD or the MKPD may terminate this agreement with sixty (60) day written notice to the other party or immediately by mutual agreement.

Mukwonago Area School District:

Village of Mukwonago Police Department:

Superintendent

Chief of Police

Date: _____

The following figures were obtained from the Wisconsin Department of Transportation interactive traffic count map.

“Traffic counts are reported as the number of vehicles expected to pass a given location on an average day of the year. This value is called the "annual average daily traffic" or AADT and are represented on traffic count or traffic volume maps. The AADT is based on a short-term traffic count, usually 48 hours, taken at the location. This count is then adjusted for the variation in traffic volume throughout the year and the average number of axles per vehicle. Short-term counts are collected over three, six, or ten-year cycles at more than 26,000 rural and urban locations throughout the state.”

AVERAGE DAILY TRAFFIC ON STH 83 IN THE VILLAGE OF MUKWONAGO

LOCATION	2012	2018
South of CTH ES	14,400	19,300
North of CTH ES	15,900	18,300
North of CTH NN	10,100	15,100
North of I-43	21,800	27,400
South of I-43	15,100	19,700