

**Village of Mukwonago
REGULAR MEETING OF THE
COMMITTEE OF THE WHOLE
OF THE VILLAGE BOARD OF TRUSTEES**

Notice of Meeting and Agenda
Wednesday, November 7, 2018

Time: **5:30 p.m.**
Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

Any items not discussed or acted on at this meeting will be forwarded to a meeting of the Village of Mukwonago Committee of the Whole on **Wednesday, November 7, 2018, at 5:30 p.m.**, or a different specified date, located at the Mukwonago Municipal Building/Committee Room, 440 River Crest Court.

The Committee of the Whole has the discretion to take up the items listed below in any order.

1. Call to Order
2. Roll Call
3. Committee of the Whole Business
Discussion and Possible Action on the Following Item
 - A. Approval of minutes from September 19, 2018 special Committee of the Whole Finance Committee Budget Workshop Meeting
 - B. Approval of minutes from October 3, 2018 regular Committee of the Whole Meeting
 - C. Approval of minutes from October 10, 2018 special Committee of the Whole Finance Committee Budget Workshop Meeting
 - D. Approval of minutes from October 22, 2018 special Committee of the Whole Finance Committee Budget Workshop Meeting
4. Committee Reports
Discussion and Possible Action on the Following Items
 - A. Finance Committee
 - 1) Vouchers payable batches
 - a. Payments batch M 10-2018 for \$124,351.48
 - b. Payments batch WE 10-2018 for \$36,475.86
 - c. Payments batch US 10-2018 for \$10,282.55
 - d. Payments batch LIB 10-2018 for \$14,604.00
 - e. Payments batch AP 11-2018 for \$733,465.83
 - 2) September 2018 Monthly Treasury Report, Revenue Guideline, and Expenditure Guideline
(This report is from Staff to Committee members. No item in the reports shall be discussed or acted on by Committee members unless it is specifically noted on the agenda that discussion may occur and/or action may be taken on that item. If the Committee wishes to discuss an item in the reports, the Committee will direct that item to be placed on the next Committee agenda.)
 - 3) Recommendation to the Village Board a 60-month Lease Agreement with Mail Finance/Neopost USA for a postage machine
 - 4) Recommendation to the Village Board a Resolution adopting the 2019 Fee Schedule

- 5) Recommend to the Village Board approval of the purchase order for the 2019 Chevrolet 1500 Silverado, 4wd, crew cab, as requested by the Police Department
- 6) Trustee Compensation Discussion and Possible Action
- 7) Recommendation to the Village Board based on the Village Engineer's recommendation that the punch list items have not been completed for the Glen of Mukwonago one or more of the following options:
 - a. Give direction to the Village Clerk/Treasurer to secure a Letter of Credit extension for the Glen of Mukwonago
 - b. Call the Letter of Credit
 - c. Release the Letter of Credit

B. Economic Development

- 1) Discussion and direction of future membership in charge of the Connect Communities effort

C. Health and Recreation Committee

- 1) Direction from the Village Board on Continuing the Discussions with the Mukwonago Tribes Organization
- 2) Animal control contract with Humane Animal Welfare society for years 2019-2021

D. Judicial Committee

- 1) Approval of Weights and Measures Contract Work Report and authorize Clerk-Treasurer to invoice respective businesses for reimbursement of charges
- 2) Recommend Village Board to Approve an amendment to current ordinance # 82-180(h) and #82-231(b) regarding winter parking rules on cul-de-sacs in the Village

E. Personnel Committee

- 1) Approval of Vacation time for new Police Officer Kubiak
- 2) Approve the request to convert the existing Part-Time Administrative Clerk position to a Full-Time status and adopt Resolution - Administrative Clerk/Building Support Specialist Position Description

F. Protective Services Committee

- 1) US DOJ bullet proof vest grant (information only)

G. Public Works Committee

- 1) Recommend Village Board approve Task Order for TID #5 Phase 2 for \$105,300
- 2) Recommend Village Board approve TID # 5 Change Order No. 8 for Erosion Control Restoration in the amount of \$40,463
- 3) Recommend Village Board approve TID # 5 Change Order No. 9 for Lime Stabilization in the amount of \$63,420
- 4) Recommend Village Board approve an extension to the agreement with Johns Disposal Services for 180 days from the date of expiration
- 5) Recommend Village Board authorize the Village President to sign the work request and agreement for the installation of a street light at Holz Pkwy. and Perkins Dr
- 6) Authorize a representative from Musson Brothers INC. to present their request regarding a Reduction on Liquidated Damages and to recommend the Village Board discussion of said matter in closed session on 11/15/18
- 7) Recommend Village Board approve Werner Electric Supply quote in the amount of \$13,546.48 for SCADA Equipment Upgrades

- 8) Recommend Village Board approve Werner Electric Supply quote in the amount of \$12,661.78 for SCADA Upgrade Equipment Purchase
- 9) Recommend Village Board approve Change Order 1 for I43 Water Tower Exterior Painting for \$150,000
- 10) Recommend to Village Board acceptance of the Developer's Agreement for The Box Self Storage, LLC and authorize the Village President and Deputy Clerk to sign the agreement subject to final review and approval of the agreement by the Village Attorney, subject to submittal of a Letter of Credit in the proper format, and subject to approval of the CSM
- 11) Recommend to Village Board acceptance of the Storm Water Maintenance Agreement for The Box Self Storage, LLC and authorize the Village President and Deputy Clerk to sign the agreement subject to final review and approval of the agreement by the Village Attorney and Village Engineer, and subject to submittal of a Letter of Credit in the proper format
- 12) Recommend to Village Board acceptance of the restriction release on Lot 70 of Minor's Homestead Subdivision Addition #1 while retaining the 20-foot setback and authorize the Village President and Deputy Clerk to sign the necessary documents subject to review and approval of the documents by the Village Attorney

5. Adjournment

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4.