

Village of Mukwonago  
Town of Mukwonago  
**PROTECTIVE SERVICES COMMITTEE MEETING**  
**FIRE AND AMBULANCE DEPARTMENT**  
Notice of Meeting and Agenda  
***Monday, November 19, 2018***

Time: **6:30 p.m.**  
Place: **Mukwonago Village Hall, 440 River Crest Ct**

1. Call to Order
2. Comments from the Public
3. New Business  
*Discussion and Possible Action on the Following Items*
  - A. Fire and Ambulance reports for October 2018 –**information**
  - B. Referendum Committee- **Discussion on next step**
  - C. Sale of LUCAS equipment (3)- **Action needed**
    - 1) Received on a grant
    - 2) Trade value w/charger is \$3250.00ea
    - 3) Put money towards electric sign station 1 w/ donation fund
  - D. Chief Officer stipend- **Action needed**
  - E. Staff pay rates 2019- **Action needed**
  - F. Chief one week vacation payout request- **Action needed**
  - G. Expenditures and Revenues Year to Date
4. Adjournment

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Village Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4 or the Town Clerk's Office, W320S8315 Beulah Road, (262) 363-4555.

## Runs by City

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Village of Mukwonago	1,243	73.16%
East Troy	199	11.71%
Town of Mukwonago	162	9.54%
Eagle	37	2.18%
Big Bend	22	1.29%
Village of North Prairie	22	1.29%
Dousman	4	0.24%
Palmyra	4	0.24%
Vernon	3	0.18%
City of Oconomowoc	1	0.06%
Rochester	1	0.06%
Waterford	1	0.06%
	<b>Total: 1,699</b>	<b>Total: 100.00%</b>

## Report Filters

Incident Date: is between '01/01/2018' and '10/31/2018'

## Runs by Primary Role of Unit

Response Primary Role Of Unit (eResponse.07)	Number of Runs	Percent of Total Runs
ALS Ground Transport	724	42.61%
Critical Care Ground Transport	417	24.54%
Non-Transport	292	17.19%
BLS Ground Transport	266	15.66%
	<b>Total: 1,699</b>	<b>Total: 100.00%</b>

## Report Filters

Incident Date: is between '01/01/2018' and '10/31/2018'

## Runs by Destination Name

Disposition Destination Name Delivered Transferred To (eDisposition.01)	Disposition Destination Code Delivered Transferred To (eDisposition.02)	Number of Runs	Percent of Total Runs
		222	13.07%
Aurora Lakeland Medical Center	132	17	1.00%
Aurora Medical Center - Summit	53066	24	1.41%
Aurora Medical Center - West Allis	149	2	0.12%
Aurora Mem Hosp of Burlington	14	9	0.53%
Children's Hospital of Wisconsin (CHOW)	135	24	1.41%
Clement J Zablocki VA Medical Center	53295	6	0.35%
Elmbrook Memorial Hospital	183	3	0.18%
Froedtert Memorial Lutheran Hospital	232	16	0.94%
Mercy Walworth Hospital And Medical Center	6023	2	0.12%
Mooreland Reserve Health Center	233	3	0.18%
Not Applicable		1	0.06%
Not Transported	6024	193	11.36%
Oconomowoc Memorial Hospital	113	2	0.12%
Rogers Memorial Hosp	190	1	0.06%
St Francis-Wheaton Franciscan-Milwaukee	75	1	0.06%
St. Lukes Medical Center	160	8	0.47%
Waukesha Memorial Hospital	41	991	58.33%
Waukesha Memorial Outpatient Center	42	174	10.24%
		<b>Total: 1,699</b>	<b>Total: 100.00%</b>

## Report Filters

Incident Date: is between '01/01/2018' and '10/31/2018'

## Incident Type Report (Summary)

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
<b>Incident Type Category (FD1.21): 1 - Fire</b>						
111 - Building fire	20	9.76%	631,000.00	250,000.00	881,000.00	99.42%
113 - Cooking fire, confined to container	3	1.46%				
114 - Chimney or flue fire, confined to chimney or flue	1	0.49%				
118 - Trash or rubbish fire, contained	2	0.98%	1,000.00	1,000.00	2,000.00	0.23%
138 - Off-road vehicle or heavy equipment fire	1	0.49%	600.00		600.00	0.07%
141 - Forest, woods or wildland fire	1	0.49%				
142 - Brush or brush-and-grass mixture fire	2	0.98%				
143 - Grass fire	3	1.46%				
153 - Construction or demolition landfill fire	2	0.98%				
154 - Dumpster or other outside trash receptacle fire	2	0.98%	2,000.00	0.00	2,000.00	0.23%
162 - Outside equipment fire	1	0.49%				
<b>Total: 38</b>		<b>Total: 18.54%</b>	<b>Total: 634,600.00</b>	<b>Total: 251,000.00</b>	<b>Total: 885,600.00</b>	<b>Total: 99.94%</b>
<b>Incident Type Category (FD1.21): 2 - Overpressure Rupture, Explosion, Overheat (No Fire)</b>						
221 - Overpressure rupture of air or gas pipe/pipeline	1	0.49%				
<b>Total: 1</b>		<b>Total: 0.49%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 3 - Rescue &amp; Emergency Medical Service Incident</b>						
311 - Medical assist, assist EMS crew	5	2.44%				
321 - EMS call, excluding vehicle accident with injury	1	0.49%				
322 - Motor vehicle accident with injuries	24	11.71%				
324 - Motor vehicle accident with no injuries.	17	8.29%				
341 - Search for person on land	2	0.98%				
342 - Search for person in water	1	0.49%				
353 - Removal of victim(s) from stalled elevator	1	0.49%				
360 - Water & ice-related rescue, other	1	0.49%				
361 - Swimming/recreational water areas rescue	1	0.49%				
362 - Ice rescue	1	0.49%				
<b>Total: 54</b>		<b>Total: 26.34%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)</b>						
411 - Gasoline or other flammable liquid spill	5	2.44%				
412 - Gas leak (natural gas or LPG)	3	1.46%				
413 - Oil or other combustible liquid spill	5	2.44%				
424 - Carbon monoxide incident	3	1.46%				
440 - Electrical wiring/equipment problem, other	2	0.98%				
442 - Overheated motor	1	0.49%				
443 - Breakdown of light ballast	1	0.49%				
444 - Power line down	1	0.49%				
463 - Vehicle accident, general cleanup	2	0.98%				
481 - Attempt to burn	1	0.49%	0.00	0.00	0.00	0.00%
<b>Total: 24</b>		<b>Total: 11.71%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 5 - Service Call</b>						
500 - Service call, other	3	1.46%	500.00		500.00	0.06%
531 - Smoke or odor removal	2	0.98%				
542 - Animal rescue	1	0.49%				

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
551 - Assist police or other governmental agency	1	0.49%				
553 - Public service	3	1.46%				
561 - Unauthorized burning	1	0.49%				
571 - Cover assignment, standby, moveup	2	0.98%				
<b>Total: 13</b>		<b>Total: 6.34%</b>	<b>Total: 500.00</b>	<b>Total: 0.00</b>	<b>Total: 500.00</b>	<b>Total: 0.06%</b>
<b>Incident Type Category (FD1.21): 6 - Good Intent Call</b>						
611 - Dispatched and cancelled en route	19	9.27%				
622 - No incident found on arrival at dispatch address	2	0.98%				
631 - Authorized controlled burning	2	0.98%				
650 - Steam, other gas mistaken for smoke, other	1	0.49%				
651 - Smoke scare, odor of smoke	2	0.98%				
671 - HazMat release investigation w/no HazMat	6	2.93%				
<b>Total: 32</b>		<b>Total: 15.61%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 7 - False Alarm &amp; False Call</b>						
731 - Sprinkler activation due to malfunction	2	0.98%				
733 - Smoke detector activation due to malfunction	7	3.41%				
734 - Heat detector activation due to malfunction	1	0.49%				
735 - Alarm system sounded due to malfunction	7	3.41%				
736 - CO detector activation due to malfunction	4	1.95%				
741 - Sprinkler activation, no fire - unintentional	1	0.49%				
743 - Smoke detector activation, no fire - unintentional	6	2.93%				
744 - Detector activation, no fire - unintentional	4	1.95%				
745 - Alarm system activation, no fire - unintentional	5	2.44%				
746 - Carbon monoxide detector activation, no CO	4	1.95%				
<b>Total: 41</b>		<b>Total: 20.00%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 8 - Severe Weather &amp; Natural Disaster</b>						
814 - Lightning strike (no fire)	2	0.98%				
<b>Total: 2</b>		<b>Total: 0.98%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Total: 205</b>		<b>Total: 100.00%</b>	<b>Total: 635,100.00</b>	<b>Total: 251,000.00</b>	<b>Total: 886,100.00</b>	<b>Total: 100.00%</b>

11/06/2018  
 SHAWN  
 MEDINTERRY2  
 Financial Class

Year to Date Intercept Report  
 VILLAGE OF MUKWONAGO  
 Posting Dates: 01/01/2018 - 10/31/2018

Page: 1

Encounters	Charges	Payments	Adjustments	Proc/Enc	Chg/Enc	
7	3,465.00	1,980.00	.00	1.00	495.00	
14	6,930.00	8,885.00	.00	1.00	495.00	
86	42,570.00	43,010.00	.00	1.00	495.00	
1	495.00	.00	.00	1.00	495.00	
9	4,455.00	4,450.00	.00	1.00	495.00	
8	3,960.00	1,800.00	180.00	1.00	495.00	
Report Total	125	61,875.00	60,125.00	180.00	1.00	495.00

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11/06/2018  
 User: SHAWN  
 QTY: MFDINTERFY2  
 Type Procedures

VILLAGE OF MUKWONAGO  
 Interfacility Summary - Year to Date  
 Posting Dates: 01/01/2018 - 10/31/2018  
 Procedures

Page: 1  
 Adjustments

QTY	Procedure	Charges	Minutes	Payments	Adjustments
DNG	A0382 BASIC SUPPORT ROUTINE SUPPLIES	456.76	14,352	377.25	8.92
DNG	A0384 BLS - DEFIBRILLATION SUPPLIES	819.00	1,403	718.04	13.82
DNG	A0390 ALS - ADVANCED LIFE SUPPORT MILEAG	228.60	0	224.03	4.57
DNG	A0392 ALS DEFIBRILLATION SUPPLIES	4,900.00	5,145	5,157.71	105.02
DNG	A0394 ALS IV DRUG THERAPY SUPPLIES	1,140.72	985	1,41.41	.84
DNG	A0398 ALS ROUTINE DISPOSABLE SUPPLIES	16,226.57	53,822	16,606.08	386.74
DNG	A0422 AMBULANCE 02 LIFE SUSTAINING	5,968.18	66,439	6,515.99	135.01
DNG	A0425 GROUND MILEAGE	36,068.82	32,939	29,193.51	627.82
DNG	A0427 ALS1-EMERGENCY DNG	38,745.47	36,151	46,814.74	3,072.85
DNG	A0427 ALS1-EMERGENCY INTERCEPT	122,514.84	31,745	130,112.19	2,626.38
DNG	A0427 ALS1-EMERGENCY INTERCEPT	4,895	90	198.27	169.95
DNG	A0427 ALS1-EMERGENCY RESIDENT	5,306	0	921.09	1,528.92
DNG	A0429 PARAMEDIC INTERCEPT (PI), RURAL	495.00	15,584	52,455.28	1,029.15
DNG	A0432 CRITICAL CARE DNG	1,630.00	300	921.09	1,528.92
DNG	A0434 NORMAL SALINE SOLUTION INFUS	51,909.88	15,584	52,455.28	1,029.15
DNG	J7030 NORMAL SALINE SOLUTION INFUS	.00	21,629	141,953.64	2,872.92
DNG	J7040 GLUCOSE BLOOD TEST	27.20	604	37.44	.76
DNG	82962 ELECTROCARDIOGRAM, TRACING	10.86	301	10.65	.21
DNG	93005 NONINVASIVE EAR OR PULSE OXIMETRY	.00	0	1,011.97	80.03
DNG	94760 TOTAL	1,260.00	1,347	219.62	4.44
		176.22	2,882	10.65	64
		421,873.78	285,718	432,667.77	12,668.79
Other	A0380 BLS - BASIC LIFE SUPPORT MILEAGE	1,301.40	0	2,128.28	754.55
Other	A0382 BASIC SUPPORT ROUTINE SUPPLIES	3.36	0	4.84	9.75
Other	A0384 BLS DEFIBRILLATION SUPPLIES	.00	0	60.00	60.00
Other	A0390 ALS - ADVANCED LIFE SUPPORT MILEAG	3,752.20	0	3,470.35	897.81
Other	A0392 ALS DEFIBRILLATION SUPPLIES	200.00	0	90.00	108.44
Other	A0398 ALS ROUTINE DISPOSABLE SUPPLIES	196.57	0	174.96	19.92
Other	A0422 AMBULANCE 02 LIFE SUSTAINING	244.82	0	1,618.25	2,178.84
Other	A0425 GROUND MILEAGE	55	0	3,871.16	187.72
Other	A0427 ALS-EMERGENCY INTERFACILITY	3,383.00	0	1,65.68	.00
Other	A0427 ALS1-EMERGENCY INTERCEPT	6,300.00	0	5,914.83	1,530.10
Other	A0427 ALS1-EMERGENCY NON RESIDENT	495.00	0	755.56	428.16
Other	A0427 ALS1-EMERGENCY RESIDENT	925.00	0	151.84	2,966.27
Other	A0429 BLS-EMERGENCY INTERFACILITY	815.00	0	10,018.51	.00
Other	A0429 BLS-EMERGENCY NON RESIDENT	2,850.00	0	.00	.00
Other	A0434 BLS-EMERGENCY RESIDENT	85.00	0	28,720.42	11,149.36
Other	93005 ELECTROCARDIOGRAM, TRACING	84.00	0	.00	.00
Other	94760 NONINVASIVE EAR OR PULSE OXIMETRY	35.00	0	.00	.00
	TOTAL	538	0	28,720.42	11,149.36
	TOTAL	12,791	285,718	461,388.19	23,818.15

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11/06/2018  
User: SHAWN  
Qty: MDDFTMTH  
Current  
Quantity

Current  
Charges

Current  
Payments

VILLAGE OF MUKKONAGO  
ERP Summary  
Posting Dates: 10/01/2018 - 10/31/2018  
Current  
Adjustments

YTD  
Quantity

YTD  
Charges

YTD  
Payments

YTD  
Adjustments

3	1,875.00	100.00	.00	19	11,875.00	3,925.00	1,075.00
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## Referendum Companies

- **South Milwaukee FD** Chief Joe Knitter knitter@smwi.org
  - 3,300 calls/yr.
  - Minimum is 6 FT staff per day no POP or POC
  - <https://smwi.org/2017-referendum/>
  - Mueller Communications (PR firm) \$25,000.00
    - Primarily school referendums
    - 1<sup>st</sup> experience with public safety
    - Chosen due to Mayor experience with firm
  - Project was over one year
    - Data collection
    - Community survey first mailed to every household and filled out and returned or code for online 14% return
    - Went to referendum
  - Successful \$616,642.00 for Public Safety (FD status quo due to loss of Milwaukee County Funding and PD+2 personnel) 66% approval rate
    - Only referendum on the ballot
    - Based on response times
    - Personalize to board and elected officials
  - Overall satisfied with experience
- **Franklin FD** Chief Adam Remington 414-425-1420
  - Mueller Communications (PR firm) \$35,000.00 budgeted for the Public Safety study
    - FD did most of the work
    - Lacked in guidance
    - Survey went out a day after the increased home assessment notices (survey return as 50/50)
    - Pushed to accent on response times but had already made operational changes to address for the present time
    - Wanted to use for additional FD staffing (9) to address response times but during investigation was found Mutual Aid would address the concern
  - Decided to move forward with PD only
    - Wanted to use for additional PD staffing (3)
  - School District doing a referendum at the same election (50 Million)
  - Most development is in TID's no tax support
  - If you had a choice would research companies and process
    - Mayor knew the firm
- **Germantown Fire Department** Fire Chief John Delain 262-502-4701
  - [john.delain@germantownfiredept.com](mailto:john.delain@germantownfiredept.com)
  - Referendum prepared by FD no outside assistance-11-2015 (16 additional FF)
    - 6 FT per shift 24-48
  - Only item on the ballot so low voter turnout of midterm and elections <10%
    - Referendum failed
  - 6 months preparation

- Presentation to HOA and elderly facilities
    - Door to door interaction Professional FF of WI- contacted by local union
    - Prepared the talking points with emphasis on staffing and benefits
  - To address staffing shortage you combined PT positions and created FT positions
    - TID's ending and able to secure additional tax funding
    - 2019 will be at 5 FT per shift 24-48
- City of Franklin
  - Under state law, the increase in the levy of the City of Franklin for the tax to be imposed for the next fiscal year, 2019, is limited to 0.89%, which results in a levy of \$20,833,667. Shall the City of Franklin be allowed to exceed this limit and increase the levy for the next fiscal year, 2019, and on an ongoing basis, for the purpose of closing current staffing shortages by hiring three new police officers, by a total of 2.55%, which results in a levy of \$21,364,925?

	NAME	VOTES	PCT.
No		6,880	57%
Yes		5,192	43%

- City of Greenfield
  - Under state law, the increase in the levy of the City of Greenfield for the tax to be imposed for the next fiscal year is limited to 2.93% which results in a levy of \$24,881,955. Shall the City of Greenfield be allowed to exceed this limit and increase the levy for the next fiscal year and on an ongoing basis for the purpose of hiring five (5) new police officers and two (2) new fire department personnel by a total of 6.96%, which results in a levy of \$25,856,955?

	NAME	VOTES	PCT.
No		7,243	43%
Yes		9,776	57%

- City of Kenosha
  - Under state law, the increase in the levy of the City of Kenosha for the tax to be imposed for the next fiscal year, 2019, is limited to 1.11%, which results in a levy of \$64,906,055.43. Shall the City of Kenosha be allowed to exceed this limit and increase the levy for the next fiscal year, 2019, and on an ongoing basis, for maintaining five additional police officers and two additional firefighters with associated equipment, by a total of 1.73%, which results in a levy of \$65,806,055.43, for 2019?

	NAME	VOTES	PCT.
No		14,743	42%
Yes		19,970	58%

- Village of Bloomfield
  - Under state law, the increase in the levy of the Village of Bloomfield for the tax to be imposed for the next fiscal year, 2019, is limited to 0.83%, which results in a levy of \$1,863,163. Shall the Village of Bloomfield be allowed to exceed this limit and increase the levy for the next fiscal years, 2019 through 2023, for an amount not to exceed \$600,000 each year to be used towards Public Safety and Road Maintenance by a total of 32%, which results in a levy of \$2,463,163?

	NAME	VOTES	PCT.
No		1,118	70%
Yes		480	30%

- Village of Random Lake

- Under state law, the increase in the levy of the Village of Random Lake for the tax to be imposed for the next fiscal year, 2019, is limited to 0.439% percent, which results in a levy of \$846,300. Shall the Village of Random Lake be allowed to exceed this limit and increase the levy for the next fiscal year, 2019, and on an ongoing basis, for the purpose of funding Public Safety expenditures for the Random Lake Fire Department, specifically for providing salary and benefits for the Advanced Emergency Medical Technician (AEMT) position, by a total of 8.295% percent, which results in a levy of \$916,504?

	NAME	VOTES	PCT.
No		233	31%
Yes		526	69%

- IAFF



Committee/Board:	Village and Town Boards
Topic:	Chief Officer Stipend
From:	Jeff Stien, Fire Chief
Department:	Fire Department
Presenter:	Jeff Stien
Date of Committee Action (if required):	11-19-18
Date of Village Board Action (if required):	12-5-18

**Information**

**Subject:**

Chief Officer Stipend

**Background Information/Rationale:**

Prior to me being Chief the Chief Officer’s received a stipend for their position. The stipend was removed for 2013 due to balancing the budget and new pay schedule. Call volumes have increased 37% from 2012-2017 (1756 to 2399). This directly relates to additional administrative work load for the Chief Officers. Those responsibilities include:

- Answering phone calls, we handle when on shift from our personal cell phones. Calls come from Dispatch, personnel, public if there is an issue.
- Having to be in town when others can be off shift. The main schedule requires the chief or a Duty Officer to be on call with the 2 full time staff, no one else is mandated to be on call for our shifts. Other than the Chief the DO is mainly a POC Chief Officer member.
- Holiday stipend is included
- Cover the electric for charging the car when at home.
- Cover the time to enter reports. Old system we could add time for the reports we had to write. The new system pays off the time you left for the call and back in quarters.
- The DO has more responsibilities than any other POC member on the department. Chief Officer’s fill in the absence of the Chief.
- In addition Chief Officers would be paid their hourly rate for all calls, trainings, special events or if authorized by the Chief.
- 2012 stipend was \$2,320.00

**Key Issues for Consideration:**

Past stipend rate and increased administrative responsibilities

**Fiscal Impact (If any):**

Due to the loss of a FT Lt. there is approximately \$19,000.00 in the budget. Funding for the stipend will come from this and there is no budget impact.

**Requested Action by Committee/Board:**

Due to mandated increased responsibilities and duties I recommend that the Assistant Chief and Deputy Chief receive \$4,000.00 annual stipends.

**Attachments**



Committee/Board:	Village and Town Boards
Topic:	2019 POC and POP wage rates
From:	Jeff Stien, Fire Chief
Department:	Fire Department
Presenter:	Jeff Stien
Date of Committee Action (if required):	11-19-18
Date of Village Board Action (if required):	12-5-18

**Information**

**Subject:**  
2019 POC and POP wage rates

**Background Information/Rationale:**

Our current POC and POP rates are not competitive with area departments.

Mukwonago FD	\$11.50FF/Basic	\$12.50 FF/AEMT	\$15.50-FF/Paramedic	\$16.50-CCParamedic
Eagle FD	\$13.00+0.50 cert	\$14.00+0.50 cert	\$0	\$0
Lake Geneva FD	\$16.24-17.58	\$16.48-17.66	\$18.48-19.66	\$0
Sussex FD	\$0	\$14.00	\$16.50	\$0
Vernon FD	\$12.00	\$12.00	\$16.00	\$0
Western Lakes	\$12.00	\$12.00	\$13.00	\$13.25
Lake Country FD	\$10.84	\$0	\$16.67	\$16.77

**Key Issues for Consideration:**

Recruitment and retention

**Fiscal Impact (If any):**

Funding for the increases will come from approved 2019 fee increases, fund account relocation and the savings of FT employment re-allocation (approx.. \$19,000 savings), there is no additional budget impact.

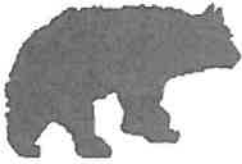
**Requested Action by Committee/Board:**

Recommend that the 2019 POC and POP wage rates be approved

**Attachments**

- 2019 POC and POP wage rates

POC Pay	Rate (2012)	Rate 2013	Rate 2014	Rate 2015	Rate 2016	Rate 2017	Rate 2018	Rate 2019	% Change
Probation Period	7.49	8.00	8.00	8.00	8.50	8.75	8.75	9.00	2.86
After Probation	10.15	12.00	12.25	12.25	12.50	12.75	12.75	13.00	1.96
Firefighter I (Old)	0.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Firefighter II	0.72	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Motor Pump Operator	0.72	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Aerial Operator	0.72	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Instructor I	0.72	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.00
EMT Basic (Old)	0.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
EMT Intermediate	1.31	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00
EMT Paramedic	2.38	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Transport (Old)	5.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Officer (old)	1.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Training Officer (old)	1327.60 stipend	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Record Keepers (Old)	832.15 stipend	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Secretary (Old)	790.92 stipend	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Leutenant	0	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Captain	0	1.50	1.50	1.50	1.50	1.50	1.50	1.50	0.00
Deputy Chief	2323.60 stipend	0.00	0.00	0.00	0.00	0.00	0.00	4000.00	#DIV/0!
Deputy Chief	0	3.00	3.00	3.00	3.50	3.50	3.50	3.50	0.00
Assitant Chief	2323.60 stipend	0.00	0.00	0.00	0.00	0.00	0.00	4000.00	#DIV/0!
Assitant Chief	0	4.00	4.00	4.00	4.50	4.50	4.50	4.50	0.00
Non Incident (Old)	10.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Paid on Premise (Old)		8.00	8.00	0.00	0.00	0.00	0.00	0.00	NA
Paid on Premise (EMT-B)		0.00	0.00	10.00	11.00	11.50	11.50	12.50	8.70
Paid on Premise (EMT-I)		0.00	0.00	11.00	12.00	12.50	12.50	13.50	8.00
Paid on Premise (EMT-P)		0.00	0.00	13.00	14.00	15.50	15.50	16.50	6.45
Paid on Premise (CCEMTP)		0.00	0.00	14.00	15.00	16.50	16.50	17.50	6.06
Cadet		0.00	0.00	0.00	7.25	7.50	7.50	7.50	0.00



Committee/Board:	Village and Town Boards
Topic:	Vacation Payout
From:	Jeff Stien, Fire Chief
Department:	Fire Department
Presenter:	Jeff Stien
Date of Committee Action (if required):	11-19-18
Date of Village Board Action (if required):	12-5-18

**Information**

**Subject:**

Payout 40 hours of vacation time for Fire Chief

**Background Information/Rationale:**

Currently, the Fire Chief has 104 hours of vacation time. Due to a vacancy in a FT position ,FT member off on paternity leave and loss of several POP staff to FT positions on other departments I have been unable to take vacation time. At times we may only have three on staff including myself. I understand we can carry over vacation time but I do not know if I would be able to take all of it by April, especially with the additional vacation time earned for 2019.

**Key Issues for Consideration:**

Ability to take vacation time in the deadline defined

**Fiscal Impact (If any):**

None

**Requested Action by Committee/Board:**

Recommend to payout 40 hours of vacation time to the Fire Chief

**Attachments**



**VILLAGE OF MUKWONAGO**  
**Revenue Guideline - Fire Dept**

October 2018

Act Status	Account Descr	2018 Adopted	2018 YTD Budget	2018 YTD Amt	YTD Balance	%YTD Budget	Fund
Fund 150 FIRE/AMBULANCE FUND							
Cat 4100 TAXES							
Active	R 150-4100-4111 General Property Tax	\$214,200.00	\$214,200.00	\$178,500.00	\$35,700.00	83.33%	150
Cat 4100 TAXES		\$214,200.00	\$214,200.00	\$178,500.00	\$35,700.00	83.33%	
Cat 4300 INTERGOV T REVENUES							
Active	R 150-4300-4344 EMS Act102 Grant	\$6,000.00	\$6,000.00	\$5,910.40	\$89.60	98.51%	150
Cat 4300 INTERGOV T REVENUES		\$6,000.00	\$6,000.00	\$5,910.40	\$89.60	98.51%	
Cat 4600 PUBLIC CHARGES FOR SERVICES							
Active	R 150-4600-4304 Treasurer s Fees	\$13,000.00	\$13,000.00	\$5,977.26	\$7,022.74	45.98%	150
Active	R 150-4600-4716 Paramedic Ride-Along Fee	\$50.00	\$50.00	\$0.00	\$50.00	0.00%	150
Cat 4600 PUBLIC CHARGES FOR SERVICES		\$13,050.00	\$13,050.00	\$5,977.26	\$7,072.74	45.80%	
Cat 4620 PUBLIC SAFETY							
Active	R 150-4620-4320 Fire Dept Charges for Services	\$3,000.00	\$3,000.00	\$1,210.00	\$1,790.00	40.33%	150
Active	R 150-4620-4325 Ambulance County Collections	\$20,000.00	\$20,000.00	\$14,069.73	\$5,930.27	70.35%	150
Active	R 150-4620-4730 Ebix Ambulance Revenue	\$501,729.00	\$501,729.00	\$821,307.25	-\$319,578.25	163.70%	150
Active	R 150-4620-4737 Ebix Fire Revenue	\$10,500.00	\$10,500.00	\$0.00	\$10,500.00	0.00%	150
Active	R 150-4620-4741 Ebix Interfacility ALS& BLS	\$296,595.00	\$296,595.00	\$0.00	\$296,595.00	0.00%	150
Active	R 150-4620-4742 Ebix InterfacilityCriticalCare	\$88,620.00	\$88,620.00	\$0.00	\$88,620.00	0.00%	150
Cat 4620 PUBLIC SAFETY		\$920,444.00	\$920,444.00	\$836,586.98	\$83,857.02	90.89%	
Cat 4700 INTERGOV T CHARGES FOR SERVICE							
Active	R 150-4700-4731 Fire/Ambulance Service to Town	\$214,200.00	\$214,200.00	\$160,650.00	\$53,550.00	75.00%	150
Cat 4700 INTERGOV T CHARGES FOR SERVICE		\$214,200.00	\$214,200.00	\$160,650.00	\$53,550.00	75.00%	
Cat 4800 MISC REVENUE							
Active	R 150-4800-4890 Donations Received	\$0.00	\$0.00	\$6,100.00	-\$6,100.00	0.00%	150
Active	R 150-4800-4899 Misc. Revenues	\$0.00	\$0.00	\$22.00	-\$22.00	0.00%	150
Cat 4800 MISC REVENUE		\$0.00	\$0.00	\$6,122.00	-\$6,122.00	0.00%	
Cat 4810 INTEREST REVENUE							
Active	R 150-4810-4871 Interest Revenue	\$200.00	\$200.00	\$861.19	-\$661.19	430.60%	150
Cat 4810 INTEREST REVENUE		\$200.00	\$200.00	\$861.19	-\$661.19	430.60%	
Cat 4820 COMMERCIAL REVENUE							
Active	R 150-4820-4880 Sale of Owned Property	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	0.00%	150
Cat 4820 COMMERCIAL REVENUE		\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	0.00%	
Fund 150 FIRE/AMBULANCE FUND		\$1,369,094.00	\$1,369,094.00	\$1,194,607.83	\$174,486.17	87.26%	

VILLAGE OF MUKWONAGO  
Revenue Guideline - Fire Dept  
October 2018

Act Status	Account Descr	2018 Adopted	2018 YTD Budget	2018 YTD Amt	YTD Balance	%YTD Budget	Fund
		\$1,369,094.00	\$1,369,094.00	\$1,194,607.83	\$174,486.17	87.26%	

**VILLAGE OF MUKWONAGO**  
**Expenditure Guideline - Fire Dept**

Current Period: October 2018

Account Descr	2018 Adopted	2018 YTD Budget	2018 YTD Amt	YTD Balance	%YTD Budget	Fund
Fund 150 FIRE/AMBULANCE FUND						
Cat 5140 ADMINISTRATIVE & GENERAL						
E 150-5140-5110 Salaries & Wages	\$18,044.00	\$18,044.00	\$13,997.88	\$4,046.12	77.58%	150
E 150-5140-5112 Social Security	\$1,383.00	\$1,383.00	\$1,088.35	\$294.65	78.69%	150
E 150-5140-5152 Retirement	\$1,681.00	\$1,681.00	\$1,305.35	\$375.65	77.65%	150
E 150-5140-5154 Health	\$3,970.00	\$3,970.00	\$3,580.71	\$389.29	90.19%	150
E 150-5140-5159 Other Fringe Benefits	\$248.00	\$248.00	\$95.75	\$152.25	38.61%	150
E 150-5140-5399 Other	\$0.00	\$0.00	-\$26.88	\$26.88	0.00%	150
<b>Cat 5140 ADMINISTRATIVE &amp; GENERAL</b>	<b>\$25,326.00</b>	<b>\$25,326.00</b>	<b>\$20,041.16</b>	<b>\$5,284.84</b>	<b>79.13%</b>	
Cat 5221 FIRE ADMINISTRATION						
E 150-5221-5110 Salaries & Wages	\$432,534.00	\$432,534.00	\$338,356.96	\$94,177.04	78.23%	150
E 150-5221-5111 Overtime	\$52,695.00	\$52,695.00	\$28,916.67	\$23,778.33	54.88%	150
E 150-5221-5112 Social Security	\$36,462.00	\$36,462.00	\$27,085.03	\$9,376.97	74.28%	150
E 150-5221-5152 Retirement	\$52,611.00	\$52,611.00	\$41,034.54	\$11,576.46	78.00%	150
E 150-5221-5154 Health	\$123,079.00	\$123,079.00	\$77,833.28	\$45,245.72	63.24%	150
E 150-5221-5159 Other Fringe Benefits	\$4,000.00	\$4,000.00	\$360.81	\$3,639.19	9.02%	150
E 150-5221-5219 Professional Services	\$32,000.00	\$32,000.00	\$27,027.02	\$4,972.98	84.46%	150
E 150-5221-5221 Water-Sewer	\$2,200.00	\$2,200.00	\$2,238.10	-\$38.10	101.73%	150
E 150-5221-5222 Electric	\$17,000.00	\$17,000.00	\$15,324.02	\$1,675.98	90.14%	150
E 150-5221-5225 Telephone	\$8,500.00	\$8,500.00	\$11,708.66	-\$3,208.66	137.75%	150
E 150-5221-5226 Insurance Premiums	\$44,000.00	\$44,000.00	\$49,329.85	-\$5,329.85	112.11%	150
E 150-5221-5311 Supplies	\$6,000.00	\$6,000.00	\$3,640.00	\$2,360.00	60.67%	150
E 150-5221-5313 Fire Prevention Materials	\$2,750.00	\$2,750.00	\$3,190.85	-\$440.85	116.03%	150
E 150-5221-5324 Membership Dues	\$2,000.00	\$2,000.00	\$551.00	\$1,449.00	27.55%	150
E 150-5221-5335 Training & Travel	\$7,000.00	\$7,000.00	\$632.85	\$6,367.15	9.04%	150
E 150-5221-5346 Clothing Allowance	\$3,500.00	\$3,500.00	\$1,393.01	\$2,106.99	39.80%	150
E 150-5221-5395 Repairs & Maintenance	\$500.00	\$500.00	\$3.58	\$496.42	0.72%	150
E 150-5221-5399 Other	\$0.00	\$0.00	\$483.21	-\$483.21	0.00%	150
<b>Cat 5221 FIRE ADMINISTRATION</b>	<b>\$826,831.00</b>	<b>\$826,831.00</b>	<b>\$629,109.44</b>	<b>\$197,721.56</b>	<b>76.09%</b>	
Cat 5222 FIRE SUPPRESSION						
E 150-5222-5110 Salaries & Wages	\$15,000.00	\$15,000.00	\$9,949.64	\$5,050.36	66.33%	150
E 150-5222-5112 Social Security	\$1,148.00	\$1,148.00	\$761.05	\$386.95	66.29%	150
E 150-5222-5152 Retirement	\$600.00	\$600.00	\$509.63	\$90.37	84.94%	150
E 150-5222-5311 Supplies	\$5,000.00	\$5,000.00	\$6,118.85	-\$1,118.85	122.38%	150
E 150-5222-5346 Clothing Allowance	\$3,000.00	\$3,000.00	\$242.00	\$2,758.00	8.07%	150

**VILLAGE OF MUKWONAGO**  
**Expenditure Guideline - Fire Dept**

Current Period: October 2018

Account Descr	2018 Adopted	2018 YTD Budget	2018 YTD Amt	YTD Balance	%YTD Budget	Fund
E 150-5222-5351 Motor Fuel & Oil	\$6,000.00	\$6,000.00	\$9,700.42	-\$3,700.42	161.67%	150
E 150-5222-5395 Repairs & Maintenance	\$35,000.00	\$35,000.00	\$22,922.36	\$12,077.64	65.49%	150
<b>Cat 5222 FIRE SUPPRESSION</b>	<b>\$65,748.00</b>	<b>\$65,748.00</b>	<b>\$50,203.95</b>	<b>\$15,544.05</b>	<b>76.36%</b>	
<b>Cat 5223 FIRE TRAINING</b>						
E 150-5223-5110 Salaries & Wages	\$36,500.00	\$36,500.00	\$20,862.52	\$15,637.48	57.16%	150
E 150-5223-5112 Social Security	\$2,700.00	\$2,700.00	\$1,595.90	\$1,104.10	59.11%	150
E 150-5223-5152 Retirement	\$1,800.00	\$1,800.00	\$1,004.60	\$795.40	55.81%	150
E 150-5223-5311 Supplies	\$1,000.00	\$1,000.00	\$1,220.39	-\$220.39	122.04%	150
E 150-5223-5335 Training & Travel	\$2,000.00	\$2,000.00	\$418.56	\$1,581.44	20.93%	150
<b>Cat 5223 FIRE TRAINING</b>	<b>\$44,000.00</b>	<b>\$44,000.00</b>	<b>\$25,101.97</b>	<b>\$18,898.03</b>	<b>57.05%</b>	
<b>Cat 5231 AMBULANCE</b>						
E 150-5231-5110 Salaries & Wages	\$153,680.00	\$153,680.00	\$142,799.83	\$10,880.17	92.92%	150
E 150-5231-5111 Overtime	\$0.00	\$0.00	\$55.86	-\$55.86	0.00%	150
E 150-5231-5112 Social Security	\$17,000.00	\$17,000.00	\$10,925.19	\$6,074.81	64.27%	150
E 150-5231-5152 Retirement	\$8,000.00	\$8,000.00	\$4,351.61	\$3,648.39	54.40%	150
E 150-5231-5154 Health	\$1,000.00	\$1,000.00	\$511.67	\$488.33	51.17%	150
E 150-5231-5159 Other Fringe Benefits	\$0.00	\$0.00	\$22.23	-\$22.23	0.00%	150
E 150-5231-5219 Professional Services	\$67,500.00	\$67,500.00	\$60,642.23	\$6,857.77	89.84%	150
E 150-5231-5311 Supplies	\$45,000.00	\$45,000.00	\$38,234.21	\$6,765.79	84.96%	150
E 150-5231-5315 Postage	\$500.00	\$500.00	\$416.53	\$83.47	83.31%	150
E 150-5231-5351 Motor Fuel & Oil	\$12,000.00	\$12,000.00	\$6,742.91	\$5,257.09	56.19%	150
E 150-5231-5395 Repairs & Maintenance	\$15,000.00	\$15,000.00	\$8,727.09	\$6,272.91	58.18%	150
<b>Cat 5231 AMBULANCE</b>	<b>\$319,680.00</b>	<b>\$319,680.00</b>	<b>\$273,429.36</b>	<b>\$46,250.64</b>	<b>85.53%</b>	
<b>Cat 5232 AMBULANCE TRAINING</b>						
E 150-5232-5110 Salaries & Wages	\$17,000.00	\$17,000.00	\$8,011.30	\$8,988.70	47.13%	150
E 150-5232-5112 Social Security	\$1,301.00	\$1,301.00	\$613.05	\$687.95	47.12%	150
E 150-5232-5152 Retirement	\$708.00	\$708.00	\$312.59	\$395.41	44.15%	150
E 150-5232-5311 Supplies	\$1,000.00	\$1,000.00	\$35.43	\$964.57	3.54%	150
E 150-5232-5324 Membership Dues	\$500.00	\$500.00	\$0.00	\$500.00	0.00%	150
E 150-5232-5335 Training & Travel	\$2,000.00	\$2,000.00	\$1,078.00	\$922.00	53.90%	150
<b>Cat 5232 AMBULANCE TRAINING</b>	<b>\$22,509.00</b>	<b>\$22,509.00</b>	<b>\$10,050.37</b>	<b>\$12,458.63</b>	<b>44.65%</b>	
<b>Cat 5233 CRITICAL CARE TRANSPORTS</b>						
E 150-5233-5335 Training & Travel	\$0.00	\$0.00	\$239.80	-\$239.80	0.00%	150
<b>Cat 5233 CRITICAL CARE TRANSPORTS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$239.80</b>	<b>-\$239.80</b>	<b>0.00%</b>	

**VILLAGE OF MUKWONAGO**  
**Expenditure Guideline - Fire Dept**

Current Period: October 2018

Account Descr	2018 Adopted	2018 YTD Budget	2018 YTD Amt	YTD Balance	%YTD Budget	Fund
Cat 5700 CAPITAL OUTLAY EXPENDITURES						
E 150-5700-5713 Fire Dept Capital Equip	\$17,000.00	\$17,000.00	\$5,326.56	\$11,673.44	31.33%	150
E 150-5700-5714 Ambulance Capital Equip	\$17,000.00	\$17,000.00	\$3,008.38	\$13,991.62	17.70%	150
E 150-5700-5721 Fire Administration	\$1,000.00	\$1,000.00	\$1,360.00	-\$360.00	136.00%	150
Cat 5700 CAPITAL OUTLAY EXPENDITURES	\$35,000.00	\$35,000.00	\$9,694.94	\$25,305.06	27.70%	
Cat 5880 USE OF GRANTS/DONATIONS						
E 150-5880-5805 Act 102 Expenses	\$0.00	\$0.00	\$9,171.04	-\$9,171.04	0.00%	150
E 150-5880-5806 Donated Fund Expenditures	\$0.00	\$0.00	\$4,600.00	-\$4,600.00	0.00%	150
Cat 5880 USE OF GRANTS/DONATIONS	\$0.00	\$0.00	\$13,771.04	-\$13,771.04	0.00%	
Cat 5900 OTHER FINANCING USES						
E 150-5900-5925 Transfer to Designated Funds	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00	0.00%	150
Cat 5900 OTHER FINANCING USES	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00	0.00%	
Fund 150 FIRE/AMBULANCE FUND	\$1,369,094.00	\$1,369,094.00	\$1,031,642.03	\$337,451.97	75.35%	

**VILLAGE OF MUKWONAGO**  
**Expenditure Guideline - Fire Dept**

Current Period: October 2018

Account Descr	2018 Adopted	2018 YTD Budget	2018 YTD Amt	YTD Balance	%YTD Budget	Fund
	\$1,369,094.00	\$1,369,094.00	\$1,031,642.03	\$337,451.97	75.35%	