

Village of Mukwonago
REVISED
REGULAR VILLAGE BOARD MEETING
Notice of Meeting and Agenda
Wednesday, January 16, 2019

Time: **6:30 p.m.**
Place: **Mukwonago Municipal Building/Community Room, 440 River Crest Court**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Announcement of closed sessions pursuant to Wis. Stat. **§19.85(1)(c)**(Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility) for an update and discussion on the performance review for the Village Administrator, the probation extension for the Village Clerk and the performance improvement plan/probation extension for the Deputy Clerk.

5. Comments from the Public

The purpose of this section is to allow the non-elected general public the opportunity to address the Board on any subject of concern that is not the topic of a current or previous Public Hearing before the Village Board. If you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking must sign the Comments from the Public Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room. The Board will only receive comments during Public Comment. The Public Comment portion of the meeting is scheduled for a total of 15 minutes in length but will end sooner if the Village President has determined that there is no one else present who still wishes to speak

6. Approval of minutes of the December 5, 2018 special Village Board meeting and the December 12, 2018 regular Village Board meeting
7. Approval of the minutes of the Special Village Board Meetings Joint with the Town of Vernon Board on October 24, 2018 and November 28, 2018

8. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

A. Approval of Vouchers payable batches:

- a. Payments batch LIBAP-01-2019 - \$15,371.07
- b. Payments batch AP-12-2018-3 - \$1,028,874.58
- c. Payments batch M-12-2018 - \$239,549.51
- d. Payments batch US-12-2018 - \$19,217.92
- e. Payments batch WE-12-2018 - \$37,909.06
- f. Payments batch AP- 1-2019- \$69,774.08

- B. Acceptance of the UNSP Storm Water grant and authorize the public works director to sign the acceptance letter for the UNPS grant from the Wisconsin DNR
- C. Approve the R&M task order 2019-004 for the Pick N' Save pond retrofit.
- D. Approve Task Order 2019-03 2019 Pavement Rehabilitation Program
- E. Approve the Holz Pkwy street light LED conversion and authorize the Village President to sign the corresponding WE Energies documents #4301520, #4320726 and #4320728
- F. Approve the reduction of Fairwinds Phase 5 Letter of Credit to \$504,005.00
- G. Approve the Change Order #5 on the Chapman Farm Blvd. project
- H. Approve Task Order 2019-01 Waste Water Treatment Facility Chemical Storage Building
- I. Approve the Task Order 2019-05 2019 Well & Well Pump Improvements
- J. Approve the WE Energies electric facility backbone extension documents and authorize staff to sign and send payment of \$21,588.40 to WE Energies Senior Service Manager.
- K. Approve **Ordinance 955** an Ordinance to amend Sections 18-26, 18-46, 18-76, 18-136 and repeal Section 18-66 of the Village of Mukwonago Municipal Code regarding State Building, Plumbing and Electrical Code Standards adopted and Incorporated by Reference

9. Committee/Commission Business

Discussion and Possible Action on the Following Items

A. Finance

- 1) Approval of Vouchers payable batches:
 - a. Payments batch AP- 1-2019-2 - \$86,860.98
 - b. Payments batch AP-12-2018-4 - \$486,763.77
 - c. Payments batch Tax OP1 - \$33,086.61

B. Judicial Committee

- 1) Grant the following 2018-19 Class B Fermented Malt Beverage and Class C Wine License to Gus & Js Incorporated (Gustavo Gutierrez, Agent), 1015 E. Veterans Way, d/b/a Mukwonago Family Restaurant

C. Plan Commission

- 1) Recommendation to adopt **Resolution 2019-002:** to approve site Plan and Architectural Review requested by Industrial Development Corporation to construct an addition of approximately 25,500 square feet, a permitted use within the M-4, Medium/Heavy Industrial District on the property located at 810 & 820 Swan Drive., known as MUKV 1970-987 and MUKV 1970-998-007
- 2) Recommendation to adopt **Resolution 2019-003:** to approve site plan and architectural review requested by C & H Wolf Run, LLC, for the construction of a 3,000 square feet retail building for Verizon, a permitted use within the B-2, General Business District on the property located on the southwest corner of STH 83 and Wolf Run., known as MUKV 2015-997-006
- 3) Recommendation to adopt **Resolution 2019-004:** to approve a Final Plat of Chapman Farms Bielinski Homes which is the first phase of development for the vacant 64.5-acre property located immediately north of the Fairwinds Subdivision known as MUKV 1957-997-012
- 4) Recommendation to adopt **Resolution 2019-005:** a resolution to approve the

extraterritorial review requested by Ralph Hibbard of Heaven City Development for a 4-Lot Certified Survey Map within the Town of Vernon for the property known as VNT 2090-997-002

10. New Business

Discussion and Possible Action on the Following Items

A. Administrator

- 1) Recommendation to adopt **Resolution 2019-001**: a resolution to adopt the cooperative boundary agreement with the Town of Vernon and to Transmit the Cooperative Boundary Agreement to the State of Wisconsin Department of Administration

B. Finance

- 1) Recommendation to Village Board Vendor proposal for Financial Software and authorize the execution of the agreement with BS&A

C. Public Works

- 1) Approve the reallocation of capital funds designated for the CNN Rail Road/STH 83 bridge repainting to a Village digital monument sign project.
- 2) Approve the Terminal-Andrea Inc. and Higgins Tower Service Quotes for SCADA Radio upgrades for the total of \$29,666.40
- 3) Approve the Terminal-Andrea Inc. quote for WWTF Circuit Breaker Replacement for the sum of \$19,245.00

11. Convene into closed sessions pursuant to Wis. Stat. **§19.85(1)(c)**(Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility) for an update and discussion on the performance review for the Village Administrator, the probation extension for the Village Clerk and the performance improvement plan/probation extension for the Deputy Clerk.

12. Reconvene into open session pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda

13. Adjournment

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4.