

## **MINUTES OF THE REGULAR VILLAGE BOARD MEETING** **Wednesday, January 16, 2019**

### **Call to Order**

Village President Fred Winchowky called the meeting to order at 6:30 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

### **Roll Call**

Board Members present: Jim Decker  
Darlene Johnson  
Karl Kettner  
Mark Penzkover  
Jason Wamser  
Jay Vermeulen  
Fred Winchowky, Village President

Also present: Ron Bittner, Public Works Director  
Mark Blum, Village Attorney  
Judith Taubert, Clerk-Treasurer  
Diana Doherty, Finance Director  
Dave Brown, Utilities Director  
Bruce Kaniewski, Planner/Zoning Administrator  
Kevin Schmidt, Police Chief  
Bob Harley, Supervisor of Inspections  
Rob Buikema, Labor Attorney  
John Weidl, Administrator/Economic Development Director

### **Pledge of Allegiance**

The Village Board recited the Pledge of Allegiance.

### **Announcement of closed sessions**

President Winchowky announced the Board will convene into closed sessions later in the meeting pursuant to Wis. Stat. **§19.85(1)(c)**(Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility) for an update and discussion on the performance review for the Village Administrator, the probation extension for the Village Clerk and the performance improvement plan/probation extension for the Deputy Clerk.

### **Comments from the Public**

Rodell Singert, W254S7890 Hi Lo Dr., asked the Board to please postpone the vote to approve the Cooperative Boundary Agreement while he is getting signatures to request an advisory referenda

Roger Walsh, 142 Oakland Ave., read a statement regarding a permanent driveway for IDC to be installed when they start their expansion.

Ralph Hibbard, S91 W27850 Hwy ES, described his plans to develop the property in the Town of Vernon known as VNT 2090-997-002 of Heaven City

**Approval of minutes of the December 5, 2018 Special Village Board and the December 19, 2018 Regular Village Board meeting**

Motion by Decker/Johnson to approve the minutes of the Special Village Board on December 5, 2018 and the Regular Village Board on December 19, 2018 meeting with the correction of the date and pointing out that the paper printed the wrong information regarding the stipend carried.

**Approval of the minutes of the Special Village Board Meetings Joint with the Town of Vernon Board on October 24, 2018 and November 28, 2018**

Motion by Decker/Johnson to approve the minutes of the Special Village Board meetings joint with Town of Vernon on October 24, 2018 and November 28, 2018 carried.  
Penzkover abstained.

**Consent Agenda**

1. Approval of Vouchers payable batches:
  - a. Payments batch LIBAP-01-2019 - \$15,371.07
  - b. Payments batch AP-12-2018-3 - \$1,028,874.58
  - c. Payments batch M-12-2018 - \$239,549.51
  - d. Payments batch US-12-2018 - \$19,217.92
  - e. Payments batch WE-12-2018 - \$37,909.06
  - f. Payments batch AP- 1-2019- \$69,774.08
2. Acceptance of the UNSP Storm Water grant and authorize the public works director to sign the acceptance letter for the UNPS grant from the Wisconsin DNR
3. Approve the R&M task order 2019-004 for the Pick N' Save pond retrofit.
4. Approve Task Order 2019-03 2019 Pavement Rehabilitation Program
5. Approve the Holz Pkwy street light LED conversion and authorize the Village President to sign the corresponding WE Energies documents #4301520, #4320726 and #4320728
6. Approve the reduction of Fairwinds Phase 5 Letter of Credit to \$504,005.00
7. Approve the Change Order #5 on the Chapman Farm Blvd. project
8. Approve Task Order 2019-01 Waste Water Treatment Facility Chemical Storage Building
9. Approve the Task Order 2019-05 2019 Well & Well Pump Improvements
10. Approve the WE Energies electric facility backbone extension documents and authorize staff to sign and send payment of \$21,588.40 to WE Energies Senior Service Manager.
11. Approve **Ordinance 955** an Ordinance to amend Sections 18-26, 18-46, 18-76, 18-136 and repeal Section 18-66 of the Village of Mukwonago Municipal Code regarding State Building, Plumbing and Electrical Code Standards adopted and Incorporated by Reference

Motion by Johnson/Penzkover to approve the consent agenda carried.

**Committee/Commission Business**

**Finance Committee**

**Approval of Vouchers payable batches:**

- a. Payments batch AP- 1-2019-2 - \$86,860.98
- b. Payments batch AP-12-2018-4 - \$486,763.77
- c. Payments batch Tax OP1 - \$33,086.61

Motion by Johnson/Decker to approve the Vouchers Payable batches totaling \$606,711.36 carried

## **Judicial Committee**

### **Class B Fermented Malt Beverage and Class C Wine License to Gus & J's Incorporated (Gustavo Gutierrez, Agent), 1015 E. Veterans Way, d/b/a Mukwonago Family Restaurant**

Motion by Decker/Johnson to grant the Class B Fermented Malt Beverage and Class C Wine License to Gus & J's Incorporated (Gustavo Gutierrez, Agent), 1015 E. Veterans Way, d/b/a Mukwonago Family Restaurant carried

## **Plan Commission**

### **Resolution 2019-002**

Motion by Penzkover/Decker to adopt **Resolution 2019-002** A resolution to approve the Site Plan and Architectural Review requested by Industrial Development Corporation to Construct an addition of approximately 25,500 square feet, a permitted use within the M-4, Medium/Heavy Industrial District on the property located at 810 & 820 Swan Drive., known as MUKV 1970-987 and MUKV 1970-998-007 carried.

### **Resolution 2019-003**

Motion by Decker/Johnson to adopt **Resolution 2019-003** A resolution to approve Site Plan and Architectural Review requested by C & H Wolf Run, LLC , for the construction of a 3,000 square feet retail building for Verizon, a permitted use within the B-2, General Business District on the property located on the southwest corner of STH 83 and Wolf Run, known as MUKV 2015-997-006 carried. Penzkover abstained.

### **Resolution 2019-004:**

Motion by Decker/Penzkover to adopt **Resolution 2019-004** A resolution to approve a Final Plat of Chapman Farms Bielinski Homes which is the first phase of development for the vacant 64.5-acre property located immediately north of the Fairwinds Subdivision known as MUKV 1957-997-012 carried

### **Resolution 2019-005**

Motion by Penzkover/Johnson to adopt **Resolution 2019-005** A resolution to approve the extraterritorial review requested by Ralph Hibbard of Heaven City Development for a 4-Lot Certified Survey Map within the Town of Vernon for the property known as VNT 2090-997-002 carried.

## **New Business**

### **Village Administrator/Economic Development Director**

#### **Resolution 2019-001**

Motion by Decker/Vermeulen to adopt **Resolution 2019-001** A resolution to adopt the cooperative boundary agreement with the Town of Vernon and to Transmit the Cooperative Boundary Agreement to the State of Wisconsin Department of Administration carried. Johnson abstained. Penzkover voted no.

## **Finance**

### **BS&A Proposal for Financial Software**

Motion by Kettner/Wamser to accept the vendor proposal for Financial Software and authorize the execution of the agreement with BS&A subject to Marks review carried

**Public Works**

**Reallocation of capital funds designated for the CNN Rail Road/STH 83 Bridge Repainting**

Motion by Penzkover/Decker to table this item and asked for more options carried.  
No action taken.

**SCADA Radio Upgrades**

Motion by Penzkover/Decker to approve the Terminal-Andrea Inc. and Higgins Tower Service Quotes for SCADA Radio upgrades for the total of \$29,666.40 carried.

**Quote for WWTF Circuit Breaker Replacement**

Motion by Penzkover/Kettner to approve the Terminal-Andrea Inc. quote for WWTF Circuit Breaker Replacement for the sum of \$19,245.00 carried.

**Convene into Closed Session**

Motion by Decker/Johnson to convene into closed sessions at 7:36 p.m. pursuant to Wis. Stat. **§19.85(1)(c)**(Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility) for an update and discussion on the performance review for the Village Administrator, the probation extension for the Village Clerk and the performance improvement plan/probation extension for the Deputy Clerk.

Motion by Decker/Johnson to adjourn closed session and reconvene into open session at 8:15 p.m. pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda carried unanimously upon roll call vote.

No Action taken. Information only.

**Adjournment**

Meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Judith A. Taubert  
Clerk-Treasurer