

MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING **Wednesday, February 6, 2019**

Call to Order

Village President Fred Winchowky called the meeting to order at 5:30 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Committee members present: Jim Decker
 Darlene Johnson
 Karl Kettner
 Jason Wamser
 Mark Penzkover
 Fred Winchowky, Village President

Committee Member excused Jay Vermeulen

Also present: Rebecca Alonge, Village Engineer
 Jeff Belongia, Village Financial Advisor
 Ron Bittner, Public Works Director
 Mark Blum, Village Attorney
 Wayne Castle, Lead Operator
 Diana Doherty, Finance Director
 Chris Demotto, Police Lieutenant
 Judith Taubert, Clerk-Treasurer

Committee of the Whole Business

Minutes

Motion by Decker/Johnson to approve the minutes for January 7, 2019 regular meeting carried.

Committee Reports

Finance Committee

1) Vouchers payable batches

Motion by Kettner/Decker to recommend the Village Board approve the following batches of vouchers payable carried:

- a. Payments batch LIBAP-01-2019 - \$15,371.07
- b. Payments batch AP-12-2018-3 - \$1,028,874.58
- c. Payments batch M-12-2018 - \$239,549.51
- d. Payments batch US-12-2018 - \$19,217.92
- e. Payments batch WE-12-2018 - \$37,909.06
- f. Payments batch AP- 1-2019- \$69,774.08

2) Treasury Report

The December 2018 monthly Treasury report is on file in the Clerk's Office.

3) Resolution 2019-006

Motion by Kettner/Decker to recommend the Village Board adopt **Resolution 2019-006** a resolution authorizing the issuance and sale of \$2,375,000 Taxable General Obligation Refunding Bonds, Series 2019A carried

4) Resolution 2019-007

Motion by Kettner/Decker to recommend the Village Board adopt **Resolution 2019-007** a resolution authorizing the issuance and sale of \$4,225,000 General Obligation Promissory Notes, Series 2019B carried

5) Village's Purchasing Policy

Motion by Penzkover/Decker to recommend the Village Board adopt the proposed revisions to the Village's Purchasing Policy contingent upon minor changes and the notification of the Finance Committee Chair carried

6) Phase II of the carpeting purchase for Village Hall

Motion by Penzkover/Decker to recommend the Village Board approve Phase II of the carpeting remove and replace purchase requisition for CJ & Associates for \$21,059.00 carried

7) Approval of the Loader Backhoe Purchase Requisition for \$109,995.00

Motion by Decker/Penzkover to approve the Loader Backhoe purchase requisition for \$109,995.00 carried.

8) Approval of the Park Equipment Purchase Requisition for \$15,789.00

Motion by Decker/Penzkover to approve the Park Equipment purchase requisition for \$15,789.00 carried.

Health and Recreation Committee

1) WE Energies trail license agreement

Item was tabled. The item to authorize the Public Works Director to initiate the application process for the WE Energies trail license agreement will come back to the next March 6, 2019 COW meeting.

Judicial Committee

1) Change of agent to John Baker for the American Legion Post #375

Motion by Johnson/Decker to recommend the Village Board approve the change of agent to John Baker for the American Legion Post #375, 627 E. Veterans Way carried

2) Mary Haase's request to consider Zoning Amendment

Mary Haase's request to consider Zoning Amendment to allow Developmentally Disabled Support Services within Single Family Zoning Districts and provide direction was discussed. Mixed-Use Zoning was recommended and suggested she work with Bruce to find the Mixed-Use Areas. The request will be review by the Planning Commission. No action taken.

Protective Services

1) Updating the S.M.A.R.T. Agreement

Motion by Decker/Penzkover to recommend the Village Board approve & sign updating the S.M.A.R.T. agreement carried.

Public Works Committee

1) Task order 2019-02 for the downtown pedestrian bump out project

Motion by Decker/Wamser to table this item until Downtown Committee has time to come back with recommendations for the downtown pedestrian bump out project carried. Kettner voted no.

2) Waukesha County Electronics Collection Event Agreement

Motion by Decker/Johnson to recommend the Village Board authorize the Village President to sign the Waukesha County Electronics Collection Event Agreement carried.

3) Extension of Ruckert & Mielke's Engineering Services Agreement

Motion by Decker/Kettner to recommend the Village Board approve an extension of Ruckert & Mielke's Engineering Services Agreement with the Village from 2020-2022 carried

4) 2017 Street Project Final Change Order to Closeout

Motion by Decker/Johnson to recommend the Village Board approve the 2017 Street Project Final Change Order to close out the project and make payment No. 4 to Stark Pavement Corp. carried.

5) 2018 Crack Seal Contract to Thunder Road LLC.

Motion by Decker/Johnson to recommend the Village Board approve the 2018 Crack Seal Contract to Thunder Road LLC. carried.

6) Letter of Credit reduction for Premier Woods to \$0.

Motion by Decker/Kettner to recommend the Village Board approve the Letter of Credit reduction request from Sarah Hillenbrand of PRE/3 LLC, Premiere Woods to \$0 carried.

7) Closeout of CTH NN Water Main Relay project.

Information only. No action taken.

Village Administrator

1) Temporary hiring of Kathy Karalewitz

Motion by Decker/Penzkover to recommend the Village Board approve the temporary hiring of Kathy Karalewitz to give guidance to the Clerk/Treasurer on various Clerk/Treasurer duties carried.

Village Attorney

1) Resolution 2019-008

Motion by Penzkover/Decker to recommend the Village Board adopt **Resolution 2019-008** a resolution to amend the 2019 Schedule of Fees regarding the quarterly residential recycling fee to be \$19.35 per quarter per unit carried.

Adjournment

Meeting adjourned at 7.03 p.m.

Respectfully Submitted,

Judith A. Taubert
Clerk-Treasurer