

REGULAR COMMITTEE OF THE WHOLE MEETING August 7, 2019

MINUTES

Call to Order

Village President Fred Winchowky called the meeting to order at 5:30 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Committee members present:

- Jim Decker
- Darlene Johnson
- Jay Vermeulen
- Eric Brill
- Jason Wamser
- Roger Walsh
- Fred Winchowky, Village President

Also present:

- Ron Bittner, Public Works Director
- Diana Doherty, Finance Director
- Ron English, Village Attorney
- Robert Harley, Supervisor of Inspections
- Kevin Schmidt, Police Chief
- Jerad Wegner, Village Engineer
- John Weidl, Village Administrator
- Diana Dykstra, Clerk-Treasurer

Committee of the Whole Business

Minutes

Decker/Johnson motion to approve the minutes for July 2, 2019 regular meeting. Unanimously carried.

Committee Reports

A. Protective Services Committee, Trustee Brill

- 1) **Recommend the Village Board approve for the Police Department to work with SCIT to raise funds and purchase an armored vehicle, with the Village of Mukwonago portion not to exceed \$35,000.**

A presentation was made by SCIT Commander Lt. Jason Pfeiffer and Chief Schmidt. This vehicle would be shared by nine communities. It would be housed in New Berlin. The Village of Elm Grove is handling a loan with the MOU from each community. The Annual maintenance is handled by New Berlin. This is a one-time request, and the fees associated are included in the dues. Chief Schmidt noted they plan to seek donations first, however this could be the maximum exposure if nothing was raised. Brill/Decker motion to recommend approval. Unanimously carried.

- 2) **Recommend to the Village Board to authorization for the WI DOT to install the Emergency Vehicle Pre-emption device on the traffic standards at the**

intersection of STH83 & CTH NN, and authorize the Village President to execute the EVP agreement.

Brill/Wamser motion to recommend approval. Unanimously carried.

A. Finance Committee, Trustee Vermeulen

Johnson/Decker motion to recommend approval the following payment batches. Unanimously carried.

1) Vouchers payable batches

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|-------------------------------|--------------|
| Payments batch – AP 08-2019-1 | \$426,393.40 |
| Payments batch – M 07-2019 | \$142,808.27 |
| Payments batch – LIBAP 7-2019 | \$18,687.63 |
| Payments batch – US 7-2019 | \$12,022.00 |
| Payments batch – WE 7-2019 | \$36,526.38 |
| Payments batch – CABLE 7-2019 | \$5,926.44 |

2) June 2019 Monthly Treasury Report, Revenue/Expenditure Guideline Report was distributed and is on file.

B. Health and Recreation Committee, Trustee Decker

1) Recommendation to the Village Board on conducting an Impact Fee Study for Parks.

Decker/Johnson motion to approve.

DPW Director Bittner noted they would like to conduct a study to determine if this is feasible to institute a fee on developers for the impact on the park system. The village does not currently charge a fee for park impact. Finance Director Doherty they would look at hiring a company to conduct the study which could run about \$5,000 and they could place this item in the budget. Unanimously carried.

2) Comments regarding new playground structures and designs.

DPW Director Bittner presented several styles and requested the board review and provide comments. No action required.

C. Judicial Committee, Trustee Walsh

1) Discussion and possible recommendation on an addition to Section 34-32 of the Municipal Code, proposed new ordinance regarding property maintenance, and direction from Committee for Administration regarding improving the complaint process.

Trustee Walsh noted he has opened this item for discussion based on complaints received regarding maintenance of properties. He noted that Public Works received roughly 43 complaints and out of the top three 50% were grass complaints. Normally after the first notice there is 98-100% response rate. The second highest category was junk vehicles, which hold a 91% success rate. The third highest category is garbage cans. Citations are less than 1%. After receipt of an anonymous letter he would like to review the procedures with administrative staff to avoid confusion, and review the ordinance. It was determined they would continue to work on this and bring back to the next committee.

D. Public Works Committee, Trustee Wamser

1) Recommendation to the Village Board to approve the Adaptive Management Plan and authorize the Village President to execute same.

Wamser/Brill motion to recommend approval of the Adaptive Management Plan with final approval on August 21, 2019 and authorize the Village President to execute same. Unanimously carried.

- 2) Recommend the Village Board adopt the amended preliminary resolution for infrastructure improvements for the Chapman Farm Development.**
Wamser/Brill motion to recommend approval. Engineer Wegner noted the costs had been redistributed and the public hearing will be in September. Unanimously carried.

- 3) Recommend to the Village Board to approve the Mukwonago Meadowland Townhomes Development Agreement**
Wamser/Decker motion to recommend approval of the Mukwonago Meadowland Townhomes Development Agreement.
Roll Call: "Yes" Trustee Decker, Brill, Walsh, Wamser, and President Winchowky. "No" Trustees Johnson and Vermeulen. Motion carried.

- 4) Recommend to the Village Board to approve the Mukwonago Meadowland Townhomes Stormwater Management Agreement**
Decker/Brill motion to recommend approval of the Mukwonago Meadowland Townhomes Stormwater Management Agreement.
Roll Call: "Yes" Trustees Decker, Brill, Vermeulen, Walsh, Wamser, and President Winchowky. "No" Trustee Johnson. Motion carried.

Communications

President Winchowky presented a notice from Town of Brookfield pursuant to Wis. Stats. Sec. 66.0307(4) authorizing the participation of a Cooperative Plan involving territories in the Town of Brookfield and Town of Waukesha.

President Winchowky presented a letter from Mukwonago Lions Foundation, Inc thanking the Village Board of Trustees for their continued support.

Adjournment

Meeting adjourned at 6:55pm.

Respectfully Submitted,

Diana A Dykstra, CMC
Clerk-Treasurer